

SIBAR/IQAC/2018/289

Date 24/12/2018

INTERNAL QUALITY ASSURANCE CELL

SUB: Appointment of coordinator for Internal Quality Assurance Cell of SIBAR

In order to strengthen Internal Quality Assurance Cell (IQAC) as mandated by NAAC and in order to initiate monitoring mechanism for the implementation of quality achieving strategies in Sinhgad Institute of Business and Administration and Research I hereby appoint Dr. Vijay Dhole as coordinator for IQAC.

The IQAC may conduct meeting of all the members from time to time.



Dr. Avadhoot Pol

Director



SIBAR/IQAC/2018/290

Date 24/12/2018

INTERNAL QUALITY ASSURANCE CELL

SUB: Appointment of members for Internal Quality Assurance Cell of SIBAR

In order to strengthen Internal Quality Assurance Cell (IQAC) as mandated by NAAC and in order to initiate monitoring mechanism for the implementation of quality achieving strategies in Sinhgad Institute of Business and Administration and Research following faculty, staff, Alumni, management representative recruiter and the students appointed as member for IQAC.

The IQAC may conduct meeting of all the members from time to time.



Dr. Avadhoot Pol

Director





**SINHGAD INSTITUTE OF BUSINESS ADMINISTRATION AND
RESEARCH KONDHWA (BK) PUNE-48**

INTERNAL QUALITY ASSURANCE CELL

Sr. No.	Name	Designation
1.	Dr. Avadhoot Pol (Director)	Chairman
2.	Dr. Vijay Dhole (Dean)	IQAC coordinator
3.	Mr. G. K. Shahani (Management Representative)	Member
4.	Dr. Rajendran Panickar (PRO - Corporate Office)	Member
5	Dr. S. U. Gawade (Senior Management Administrator)	Member
5.	Prof. Vivek Swami (Associate Professor)	
6.	Prof. Sachin Deshmukh (Assistant Professor)	Member
7.	Prof. Anil Sharma (Assistant Professor)	Member
8.	Mr. Soumyakant Dash(Assistant Professor)	Member
9.	Mr. Santosh Borate (Registrar)	Member
10.	Mr. Vineet Joshi (Industry Representative)	Member
11.	Mr.Gaurav Vishkarma (Alumni and Entrepreneur)	Member
12.	Mr. Siddharth Ravindran (Alumni)	Member
14.	Mr. Anil Somnath Shelke	Member
15.	Mr. Amit Anil Shelke	Member
16.	Miss.Simran Manish Guneria	Member

SIBAR/IQAC/2019/ 104 A

Date 06/07/2019

INTERNAL QUALITY ASSURANCE CELL

SUB: Appointment of members for Internal Quality Assurance Cell of SIBAR

In order to strengthen Internal Quality Assurance Cell (IQAC) as mandated by NAAC and in order to initiate monitoring mechanism for the implementation of quality achieving strategies in Sinhgad Institute of Business and Administration and Research following faculty, staff, Alumni, management representative recruiter and the students appointed as member for IQAC.

The IQAC may conduct meeting of all the members from time to time.



Dr. Avadhoot Pol

Director





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RESEARCH KONDHWA (BK) PUNE-48**

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11.	Mr.Gaurav Vishkarma (Alumni and Entrepreneur)	Member
12.	Mr. Siddharth Ravindran (Alumni)	Member
14.	Mr.Shrikant Ragunath Lonkar(Parent)	Member
15.	Mr. Mayur Nagdive	Member
16.	Miss. Mayuri Nakul Tale	Member

SINHGAD TECHNICAL EDUCATION SOCIETY'S
SINHGAD INSTITUTE OF BUSINESS ADMINISTRATION & RESEARCH

(Approved by AICTE, Recognized by Government of Maharashtra, Affiliated to Savitribai Phule Pune University)

Near PMC Octroi Post, Kondhwa - Saswad Road, Kondhwa (Bk), Pune - 411048 Phone : +91 20 26933635 / 26934543

Telefax : +91 20 26933633 Email: director_sibar@sinhgad.edu Web: www.sinhgad.edu

Prof. M. N. Navale

M.E. (Elect.), MIE, MBA

FOUNDER PRESIDENT

Dr. (Mrs.) Sunanda M. Navale

B.A, M.P.M., Ph.D.

FOUNDER SECRETARY



Sinhgad Institutes

Dr. Netra Patil

MCA, Ph. D. (Computer Mgmt.)

DIRECTOR

Internal Quality Assurance Cell (IQAC)

NOTIFICATION

The Composition of IQAC will be as follows with effect from January 2019:

Sr.No.	Name of the Member	Designation	IQAC Designation
1	Dr. Netra Patil	Director, SIBAR-MCA	Chairman
2	Dr. Sharada Patil	Associate Professor	IQAC Coordinator
3	Mr. G.K. Shahani	Senior Management Representative	Member
4	Dr. Rajendran Paniekar	PRO – Corporate Office	Member
5	Dr. S. U. Gavade	Senior Management Administrator	Member
6	Prof. Archana Nair	Assistant Professor	Member
7	Mr. Santosh Borate	Registrar SIBAR	Member
8	Mr. Avesh Tanvar	Industry Representative	Member
9	Mrs. Gauravi Pimpalkhare	Recruiter	Member
10	Mr. K. Pillai	Parent	Member
11	Mr. Lokesh Bachwani	Alumni	Member
12	Miss. Arati Thakkar	Student	Member

Dr. Sharada Patil
IQAC Coordinator

Dr. Netra Patil
Director- SIBAR MCA



Celebrating 25 Years
OF ACADEMIC EXCELLENCE



SINHGAD TECHNICAL EDUCATION SOCIETY'S
SINHGAD INSTITUTE OF BUSINESS ADMINISTRATION & RESEARCH
KondhwPUNE-411048

Minutes of the meeting					
Subject:	IQAC Meeting				
Topic:	Planning the Academic Term				
Date:	01 st January 2019	Time:	03:00 – 5:15 pm	Location:	SIBAR Board Room
Attendees:	Meetings with IQAC team				

AGENDA OF THE MEETING

The agenda to be discussed was disclosed and all present agreed to go ahead with the same.

The points discussed were as below:

1. Academics

- a. To review the previous semester conduct of sessions and devise strategies for corrective / remedial measures.
- b. To plan the current term in view of the various activities scheduled in the current semester.
- c. To make necessary arrangements for additional / supplementary learning.
- d. To enrich teaching learning by making effective use of Videos, Case studies, etc.
- e. Preparation of the Academic Calender
- f. Analysis of the semester result

2. Student Development [Co-curricular & Extra-curricular]

- a. Encourage student participation for various activities
- b. Supplementary learning by means of workshops / certification programs.
- c. To arrange alumni interactions to enable learning and development, and to orient students towards the Real Corporate World.
- d. Career Counselling / Specialization orientation session for first year students.
- e. Social initiatives and awareness programs

3. Faculty Development:

- a. To enrich teaching by encouraging participation in workshops & FDPs
- b. To motivate faculty to undertake supplementary learning programs. (NPTEL, Coursera)
- c. Professional Development through continuous education. (DLL, Ph.D.)



**SINHGAD INSTITUTE OF BUSINESS ADMINISTRATION AND
RESEARCH KONDHWA (BK) PUNE-48**

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13	Mr. Siddharth Ravindran (Alumni)	
14	Mr.Shrikant Ragunath Lonkar(Parent)	
15	Mr. Mayur Nagdive	
16	Miss. Mayuri Nakul Tale	

Date: 01/01/2019



SINHGAD TECHNICAL EDUCATION SOCIETY'S
SINHGAD INSTITUTE OF BUSINESS ADMINISTRATION & RESEARCH
Kondhwa Campus

Minutes of the meeting				
Subject:	IQAC Review Meeting			
Topic:	Review of Academic Term-2018			
Date:	11 th July, 2019	Time:	03:00 – 5:15 pm	Location: SIBAR Board Room

AGENDA OF THE MEETING

The agenda to be discussed was disclosed and all present agreed to go ahead with the same.

The points discussed were as below:

- a. In review meeting all committee members scrutinized the session report and few of the members have suggested the corrective measure in term of pedagogy and CO's and PO's. As SPPU has revised the Academic Syllabus for MBA program(2019), SIBAR faculty member revived and made an effort to map the CO's , PO's and PSO,s. Some of the faculty members had attended new syllabus orientation workshop organized by expert from SPPU Pune.
- b. Most of the faculty members have been carried out the activities like industry visit considering the part of syllabus. The HRM specialization students were taken to Labour Court to explore practical aspect of Industrial Relation and Labour laws.
- c. Faculty members have undergone various FDP, MOOC courses and workshop on teaching methodology and subject knowledge. Six faculty members were attended FDP and Workshop during this session of the semester. Five NPTEL courses have been completed by the faculty members.
- d. Domain wise FDP program were conducted and Case studies as well as Videos are generated. Harvard case study mapped for the semester by the faculty members.
- e. Students are encouraged to participate in-house events such as domain club activities and Spectrum. They were also encouraged to represent the institute in inter-collegiate seminar, competition etc.
- f. SIBAR have registered as SPOC Centre for NPTEL courses. Students have registered for the same.
- g. Institute has conducted Alumni interactive sessions.
- h. Career Counselling / Specialization orientation session were arranged.
- i. Number of community service program was organized.
- j. Faulty members have updated their qualification.(two faculty members have completed their Ph.D.)



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16	Miss. Mayuri Nakul Tale	

Date: 11/07/2019



SINHGAD TECHNICAL EDUCATION SOCIETY'S
SINHGAD INSTITUTE OF BUSINESS ADMINISTRATION & RESEARCH
KondhwaPUNE-411048

Minutes of the meeting					
Subject:	IQAC Meeting				
Topic:	Planning the Academic Term				
Date:	17 th July, 2019	Time:	02:00 – 4:00 pm	Location:	SIBAR Board Room
Attendees:	Meetings with IQAC team				

AGENDA OF THE MEETING

The agenda to be discussed was disclosed and all present agreed to go ahead with the same.

The Key points discussed were:

1. Academics

- a. To apprise all faculty members with Structure and content of Revised MBA syllabus to be implemented starting this academic year.
- b. To plan necessary course of action for implementing the CO-PO attainment.
- c. To ensure maximum participation by faculty members in attending/organizing revised syllabus Faculty Orientation program.
- d. To utilize digital learning platform by faculty members and students.
- e. To enrich teaching learning by making effective use of Videos, Case studies, and Simulation exercise.
- f. Submission of AQAR on time.
- g. Analysis of the semester result

2. Student Development [Co-curricular & Extra-curricular]:

- a. Encourage student participation for Cosset to Corporate, Clash of Titans, etc.
- b. Cases mapped with core subjects being incorporated and implemented.
- c. To catalyze alumni interactions to aid knowledge sharing among stakeholders.
- d. To enthuse students to attempt writing articles, reviews and research paper.
- e. Specialization orientation session for first year students as they will be choosing specialization in next semester.
- f. To create socially responsible citizens by undertaking initiatives like Traffic awareness, Orphanage visit, etc other than the Blood Donation & Tree plantation activities.

3. Faculty Development:

- a. To ensure faculty participation in workshops & FDPs




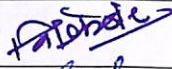
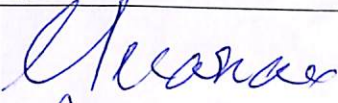
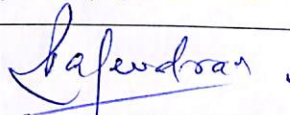

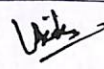

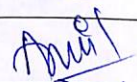
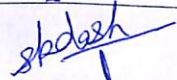




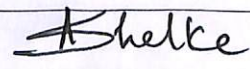
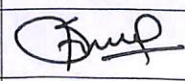
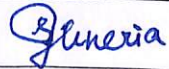
- b. To plan for participation and conduct of Seminars & Conferences.
- c. To encourage continuous education philosophy among faculty members.
- d. To inculcate participative learning and a research culture.

4. Others:

- a. To involve stakeholders to contribute in the process of overall development and to promote positive outcomes through a structured mechanism for feedback and analysis.
- b. To inform the progress to parents in order to advance the education of the student.



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RESEARCH KONDHWA (BK) PUNE-48(2019)**

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13.	Mr. Siddharth Ravindran (Alumni)	
14.	Mr. Anil Somnath Shelke	
15.	Mr. Amit Anil Shelke	
16.	Miss.Simran Manish Guneria	

Date: 17/07/2019



SINHGAD TECHNICAL EDUCATION SOCIETY'S
SINHGAD INSTITUTE OF BUSINESS ADMINISTRATION & RESEARCH
Kondhwa Campus

Minutes of the meeting					
Subject:	IQAC Meeting				
Topic:	Review of the Academic Term				
Date:	10 th December 2019	Time:	03:00 – 5:15 pm	Location:	SIBAR Board Room

AGENDA OF THE MEETING

The agenda to be discussed was disclosed and all present agreed to go ahead with the same.

The points discussed were as below:

1. Academics


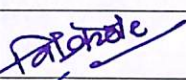
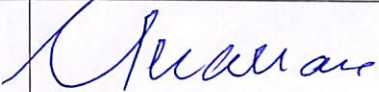
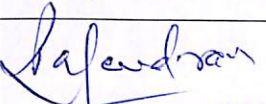




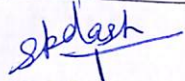




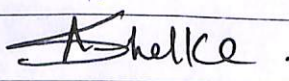
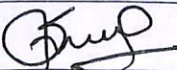
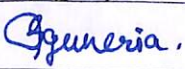
- a. In review meeting all committee members scrutinized the analysis of the result and suggestions were given. Performance appraisals were discussed by management representative of all the faculty members and corrective measures were suggested to few faculty members.
- b. Review of the Academic Calendar was taken and few additional activities were suggested like conducting budget session and online business simulation in consultation with industry expert and few of the alumni members.
- c. Faculties were suggested rewrite the course objective in view of changing business scenario and employability of students.
- d. We have encouraged faculty members to register MOOC courses to enhance subject knowledge and awareness about digitization. Students were advised to enroll themselves for the courses like Digital Marketing, NPTEL etc. It was found that few of the students opted for Digital Marketing course.
- e. Teams were formed to gather the information required for AQAR submission.
- f. Due to delay in an examination results are yet to be declared. Hence analysis of result analysis is not carried out.
- g. Various sessions pertaining to GD & PI, research paper, Resume writing were carried under Student Training Program.
- h. Under the alumni interaction SIBAR organized Specialization orientation session for first year students and which was well received with an active participation of the students.
- i. Numerous activities were carried out like Tree plantation, Health and Hygiene for Girl students and staff, Collection of material for Flood affected area and traffic awareness program.



- j. Faculty members attended seminar conferences and work shop during previous sessions and also published research paper in reputed journals.**
- k. Three faculty members and one administrative staff awarded Ph.D. degree.**



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14.	Mr. Anil Somnath Shelke	
15.	Mr. Amit Anil Shelke	
16.	Miss. Simran Manish Guneria	

Date: 10/12/2019



**Internal Quality Assurance Committee
Minutes of the Meeting**

Date & Time: 2nd Jan 2019, 11:00 am

Venue: Board Room

Agenda:

1. Half yearly review for academic year 2018-19
2. Planning of activities for the academic year 2018-19.

Points Discussed:

Research Initiative:

- Emphasizes on the importance of research by faculties and students, and sort term measures for increased research activities.
- Research Cell (RC) discussed the need and the nature of proposals of QIPs to be submitted to BCUD, SPPU, Pune. This was followed by a discussion to decide on the core areas the RC focuses on. Guidelines for conduction were also given.

Co-curricular Initiatives:


- The chair shared the effectiveness of online courses offered by NPTEL and that the department will be initializing a departmental activity on the same.
- Registration of the institute as NPTEL Local Chapter. Faculties and students to be made aware and motivated to take at least 3 NPTEL courses per semester.

Academic Monitoring:

- Case based teaching to be extended, in-depth and detailed course content coverage. The members acknowledged and accepted.
- Course Content Development Program: The chair informed all the faculties to prepare and present a plan on the subject they will be teaching. It must cover the following points:
 - Content depth and coverage
 - Delivery methodology
 - Assignment development and evaluation parameters.
 - Lab exercises
 - Case preparation and elaboration

Industry Institute Connect:

- Industry institute interaction activities, industry visit and IT expert talk to be conducted.
- Placement cell member to organize an industry visit. A clear objective and outcome of the visit is to be stated and achieved. Questionnaires to be prepared with contribution from students and a review and feedback to be conducted on every visit.
- A series of mock interviews to be conducted only for the MCA 3rd year students. Inclusions of 2 technical and 1 HR interview to be conducted. To be scheduled in the month of October.


Director,
SIBAR- MCA



Sinhgad Technical Education Society's
Sinhgad Institute of Business Administration and Research
Kondhwa(Bk), Pune - 411013
Master of Computer Application



List of Attendees:

Sr No.	Name	Designation	Sign
1	Dr. Netra Patil	Chairman	
2	Dr. Sharada Patil	IQAC Coordinator	
3	Mr. G.K. Shahani	Member	
4	Dr. Rajendran Paniekar	Member	
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8	Mr. Avesh Tanvar	Member	
9	Mrs. Gauravi Pimpalkhare	Member	
10	Mr. K. Pillai	Member	
11	Mr. Lokesh Bachwani	Member	
12	Miss. Arati Thakkar	Member	



Internal Quality Assurance Committee

Minutes of the Meeting

Date & Time: 1st July 2019, 10:00 am

Venue: Board Room

Reference to the IQAC MOM dated: 02-01-2019

Agenda:

1. Review of activities 2018- 2019
2. Planning for the new academic year activities

Points Discussed:

Research Initiative:

- Faculties and students to take up research work, ways and means of encouraging them discussed.
- Research publications for the year 2018-19 were appreciated.
- A workshop on research paper writing to be organized for students and faculties. The chair approved, and requested Research Cell coordinator to do the needful.

Co-curricular Initiatives

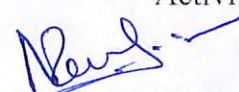
- An expert team of 2 to 4 faculties to be formed, with expertise on Data Science, under guidance of institute director.
- The department should take up a global certification program. The student and faculties unanimously suggested Amazon Web Services Certification. This to cover at least 2 levels of certification every year.
- AWS certification program to implement it in the current year itself.
- The chair appreciated the faculties took the NPTEL Courses and got certified.
- NPTEL courses to be implemented on a compulsory basis for the faculties and students. Faculties must get certified in minimum 2 courses and students in minimum 1.
- The NPTEL SPOC, academic and class coordinator, should come up with a detailed plan.

Academic Monitoring:

- Feedback of students on the case based teaching was reviewed and discussed.
- Case Based teaching to be continued and minimum of 2 cases per subject should be taken.
- The Content Development program covered in the previous year had a positive response, and to be continued in 2019-20 as well.

Extra Curricular:

- A set of programs to be conducted under CSR cell, on the guidelines of Swatch Bharat Abhiyaan.
- Activities to be mass appealing and message to be lucid.


Director,
SIBAR- MCA



Sinhgad Technical Education Society's
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Kondhwa(Bk), Pune - 411013
Master of Computer Application



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3	Mr. G.K. Shahani	Member	<i>G.K. Shahani</i>
4	Dr. Rajendran Paniekar	Member	<i>Rajendran Paniekar</i>
5	Dr. S. U. Gavade	Member	<i>S. U. Gavade</i>
6	Prof. Archana Nair	Member	<i>Archana Nair</i>
7	Mr. Santosh Borate	Member	<i>Santosh Borate</i>
8	Mr. Avesh Tanvar	Member	<i>Avesh Tanvar</i>
9	Mrs. Gauravi Pimpalkhare	Member	<i>Gauravi Pimpalkhare</i>
10	Mr. K. Pillai	Member	<i>K. Pillai</i>
11	Mr. Lokesh Bachwani	Member	<i>Lokesh Bachwani</i>
12	Miss. Arati Thakkar	Member	<i>Arati Thakkar</i>



Sinhgad Technical Education Society's
Sinhgad Institute of Business Administration and Research
Kondhwa(Bk), Pune - 411048
Master of Computer Application



Internal Quality Assurance Committee

Minutes of the Meeting

Date & Time: 16th Dec 2019, 10:00 am

Venue: Board Room

Reference to the IQAC MOM dated: 01-07-2019

Agenda:

1. Half yearly review of activities for academic year 2019-20

Points Discussed:

Research Initiative:

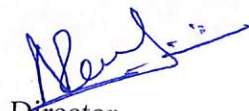
- The Research Workshop 'Art of Writing Research Paper' conducted had a fruitful impact on the students and faculties. Further guidance and help to be provided by the Research Cell to all undertaking research.

Co-curricular Initiatives

- Data Science Team formulate, having 3 faculties experts and 8 student leaders.
- AWS certification program: Institute registered with the AWS academia as a partner Institute, and certification program in progress.

Academic Monitoring:

- The course content developed for the semester to be revised with suggestion from industry experts.


Director,
SIBAR- MCA



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List of Attendees:

Sr. No.	Name of the Member	IQAC Designation	Sign
1	Dr. Netra Patil	Chairman	<i>Netra Patil</i>
2	Dr. Sharada Patil	IQAC Coordinator	<i>Sharada Patil</i>
3	Mr. G.K. Shahani	Member	<i>G.K. Shahani</i>
4	Dr. Rajendran Panickar	Member	<i>Rajendran Panickar</i>
5	Dr. S. U. Gavade	Member	<i>S. U. Gavade</i>
6	Prof. Archana Nair	Member	<i>Archana Nair</i>
7	Mr. Santosh Borate	Member	<i>Santosh Borate</i>
8	Mr. Avesh Tanvar	Member	<i>Avesh Tanvar</i>
9	Mrs. Gauravi Pimpalkhare	Member	<i>Gauravi Pimpalkhare</i>
10	Mr. K. Pillai	Member	<i>K. Pillai</i>
11	Mr. Lokesh Bachwani	Member	<i>Lokesh Bachwani</i>
12	Miss. Arati Thakkar	Member	<i>Arati Thakkar</i>