



## **IQAC Minutes of Meetings and Action Taken Report Year 2019-20**

Dr. VijayaPuranik  
Director, SIMCA





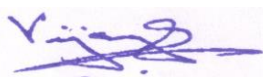
SINHGAD TECHNICAL EDUCATION SOCIETY'S  
**SINHGAD INSTITUTE OF  
MANAGEMENT & COMPUTER APPLICATION**  
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E-mail : director\_mca\_simca@sinhgad.edu Website : www.sinhgad.edu

**IQAC Committee**

Sr. No.	Name of the Member	Designation	Mobile No.
1	Dr. Anamika Singh Director	Chairman	9823440067
2	Dr. Vijaya Puranik, Management Representative	MEMBER	9822081437
3	Dr. S.U.Gawade, Management Representative	MEMBER	9822607221
4	Dr. Milind Marathe, Faculty Representative -MBA	MEMBER	9822885236
5	Dr. Rajesh Gawali, Faculty Representative -MCA	MEMBER	7219425500
6	Dr. Ashwini Brahme, Faculty Representative -MCA	MEMBER	9158982850
7	Dr. Poonam Sawant, Faculty Representative -MCA	MEMBER	9604160594
8	Mr. Amit Deshmukh, Faculty Representative -MBA	MEMBER	9923254087
9	Prof. Nitin Kanade, Faculty Representative -MBA	MEMBER	7038206620
10	Mr. Manish Kasbekar Registrar -Non Teaching Representative	MEMBER	9975549630
11	Ms. Pallavi Khurjekar, Admin Officer -Non Teaching Representative	MEMBER	9511645263
12	Ms. Pushpa Ghogare Accounts -Non Teaching Representative	MEMBER	8788015981
13	Mr. Natansh Dubey, Alumni Representative	MEMBER	9673459667
14	Mr. Pritesh Singh, Alumni Representative	MEMBER	9767333310
15	Mr. Surendra More - Student Parent	MEMBER	7517908486
16	Ms. Shivani S More - Student Representative - MBA	MEMBER	9545902998
17	Mrs. Sangeeta A Tare – Student Parent	MEMBER	9890695071
18	Mrs. Apeksha A Tare , Student Representative –MCA	MEMBER	9518561553
19	Mr. Sanjiv Desai, Industry Invitee	MEMBER	9021094511
20	Dr. Sudhir Hasabnis, Industry Invitee	MEMBER	8308835079
21	Dr. Prasanna Deshmukh, Local Society Member	MEMBER	9923254087
22	Prof. Pradeep Shitole	Member Secretary	9225653740

  
Dr. VijayaPuranik  
Director, SIMCA





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**Prof. M. N. Navale**  
M.E. (EWC) M.E. MBA  
FOUNDER PRESIDENT

**Dr. (Mrs.) Sunanda M. Navale**  
BA M.P.M. Ph.D  
FOUNDER SECRETARY

**Dr. Anamika Singh**  
B.Sc. MBA Ph.D IIMA (F.D.P)  
DIRECTOR

Ref: SIMCA/

Date: 

**NOTICE**

Dear IQAC Member,

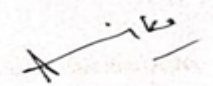
Greetings from Sinhgad Institute of Management and Computer Applications, Pune.

A meeting of the member of the IQAC has been called on 06<sup>th</sup> Mar, 2020 at 02.30 p.m. in the IQAC Cell, SIMCA to discuss the following issues:

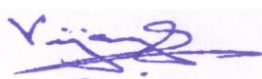
**AGENDA**

1. To read and confirm the minutes of the last meeting.
2. To discuss the AQAR filled on NAAC website for the a.y.2018-19
3. To discuss the activities to be conducted by the IQAC during the current academic year 2019-20
4. To discuss the Planning and execution progress of the academic year 2019-20
5. Any other matter with the permission of the chair

All the members are requested to attend the meeting.

  
**Dr. Anamika Singh**  
Director SIMCA, Narhe



  
**Dr. VijayaPuranik**  
Director, SIMCA



### Minutes of IQAC Meeting

Date: 06-03-2020

The meeting of IQAC-SIMCA, Pune was held on 06-03-2020 at 2.30 pm in the IQAC cell, SIMCA.

**Agenda 1:** Read and Confirm Previous Minutes of Meeting

**Resolution:** The members unanimously approved the same.

**Agenda 2:** NAAC AQAR submission

Points discussed regarding the submitted AQAR for a.y. 2018-19

**Agenda 3:** Filling the data and attach supporting documents as per given format by STES IQAC Committee. All documents verified by committee members.

**Agenda 4:**

1. Progress of

- ❖ MBA and MCA - International Conference - Dr. Milind Marathe and Dr. Ashwini Brahme
- ❖ International Conference planned from 06-02-2020 to 07-02-2020

2. Faculty Feedback (MCA - Mr. Yogesh Sharma, MBA - Ms. Manisha Shinde and Ms. Pallavi Khurjekar)

3. Continuation and Affiliation of SIMCA PhD Research Center. LIC Committee allotted by SPPU and visits successfully Institute in second week of Jan'2020

4. Execution of Time table preparation for the even semester of a.y. 2019-20

5. Conduct of Internal Examination during the semester

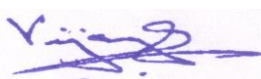
- MCA - for Sem-II, Sem-IV and Sem-VI
- MBA - for Sem-II and Sem-IV

6. Academic Plan for the Semester (Jan-Jun 2020)

7. Details of application submitted for AICTE EOA for the a.y. 2020-21.

  
**Dr. Anamika Singh**  
Director SIMCA, Narhe



  
**Dr. VijayaPuranik**  
Director, SIMCA





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<b>Prof. M. N. Navale</b> M.B. (EWC), M.F. MRA <b>FOUNDER PRESIDENT</b>	<b>Dr. (Mrs.) Sunanda M. Navale</b> B.A. M.P.M. Ph.D. <b>FOUNDER SECRETARY</b>	<b>Dr. Anamika Singh</b> B.Sc., MBA, Ph.D., IIMA (F.D.P.) <b>DIRECTOR</b>
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**IQAC Meeting Notice Attendance**

Name of the Member	Designation	Mobile No.
Dr. Anamika Singh	Chairman	
Dr. Milind Marathe	Member	<i>Amil</i>
Dr. S.U. Gawade	Management Representative	<i>Shamir</i>
Dr. Vijaya Puranik	Management Representative	<i>J. Gawade</i>
Dr. Ashwini Brahme	Member	
Dr. Sachin Wankhede	Member	<i>S</i>
Dr. Rajesh Gawali	Member	<i>R</i>
Mr. Amit Deshmukh	Member	<i>A</i>
Dr. Poonam Sawant	Member	<i>P</i>
Mr. Manish Kasbekar	Member	<i>M</i>
Ms. Pallavi Khurjekar	Member (Admin)	<i>Pallavi</i>
Ms. Pushpa Ghogare	Member (Accounts)	<i>Push</i>
Mr. Natansh Dubey	Alumni Representative	<i>Absent</i>
Mr. Noor Ul Huda	Alumni Representative	<i>Absent</i>
Ms. Gitanjali R Sahasrabudde	Parent	<i>Absent</i>
Ms. Vanita G Mankar	Parent	<i>Absent</i>
Mr. Milind Shetye	Student	<i>V.G. Mankar</i>
Ms. Darshana Detke	Student	<i>M. Shetye</i>
Mr. Sanjiv Desai	Industry Person	<i>Darshana</i>
Dr. Sudhir Hasabnis	Industry Person	<i>Sudhir</i>
Dr. Prasanna Deshmukh	Local Society Member	<i>Absent</i>
Mr. Pradeep Shitole	Member Secretary	<i>Absent</i>

*Anamika*  
**Dr. Anamika Singh**  
Director SIMCA, Narhe



*Vijaya*  
**Dr. VijayaPuranik**  
Director, SIMCA

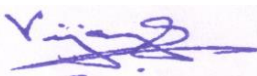


**Action Taken Report for the Minutes of the Meeting Dtd: 06-03-2020**

SR NO	AGENDA	ACTION TAKEN
1	NAAC AQAR submission	Submitted AQAR 2018-19 successfully with the permission of all stake members and IQAC Management Representatives on 31-01-2020
2	Filing the data and attach supporting documents as per given format by STES IQAC Committee.	All documents verified by IQAC committee members.
3	International Conference	International Conference executed from 06-02-2020 to 07-02-2020
4	Continuation and Affiliation of Institute and Research Center	Continuation and Affiliation of SIMCA PhD Research Center. LIC Committee allotted by SPPU visited Institute in second week of Jan'2020
5	Conduct of University Examination	Executed successfully
6	Execution of Time table preparation for the even semester of a.y. 2019-20	As per time table execution is occurred
7	Academic Plan for the Semester (Jan-Jun 2020)	Prepared and execution is in process
8	AICTE EOA form to be filled in the month of Feb-2020.	Application submitted successfully for AICTE EOA for the a.y. 2020-21.

  
**Dr. Anamika Singh**  
Director SIMCA, Narhe



  
**Dr. VijayaPuranik**  
Director, SIMCA





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**Prof. M. N. Navale**  
M.E. (Elec) MIE MBA  
FOUNDER PRESIDENT

**Dr. (Mrs.) Sunanda M. Navale**  
B.A. M.F.M. Ph.D  
FOUNDER SECRETARY

**Dr.**  
B.Sc., M.I

Ref: SIMCA/

Date: 15/12/2019

**NOTICE**

Dear IQAC Member,

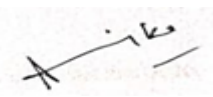
Greetings from Sinhgad Institute of Management and Computer Applications, Pune.

A meeting of the member of the IQAC has been called on 21<sup>st</sup> May, 2019 at 11.00 a.m. in the IQAC Cell, SIMCA to discuss the following issues:

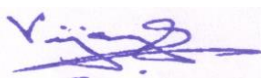
**AGENDA**

1. To read and confirm the minute of the last meeting.
2. To discuss about new IQAC members
3. To discuss the activities to be conducted by the IQAC during the current academic year 2019-20
4. To discuss the Planning for the Even Semester of academic year 2019-20
5. Any other matter with the permission of the chair

All the members are requested to attend the meeting.

  
**Dr. Anamika Singh**  
Director SIMCA, Narhe



  
**Dr. VijayaPuranik**  
Director, SIMCA



**Minutes of IQAC Meeting**

**Date: 30-12-2019**

The meeting of IQAC-SIMCA, Pune was held on 30-12-2019 at 10.00 am in the IQAC cell, SIMCA.

**Agenda 1:** Read and Confirm Previous Minutes of Meeting. Review of accomplishment of previous work decided.

**Resolution:** The members unanimously approved the same.

**Agenda 2:** NAAC AQAR submission - AQAR work Progression

Points discussed regarding the submission of details for a.y. 2018-19

**Resolution:** All AQAR committees are instructed to submit the assigned work and submit final draft to AQAR coordinator by 03-Jan-2020 to fill and submit to NAAC before due date.

**Agenda 3:**

1. Progress of

- ❖ MBA and MCA - International Conference - Dr. Milind Marathe and Dr. Ashwini Brahme
- ❖ International Conference planned from 06-02-2020 to 07-02-2020

2. Faculty Feedback (MCA - Mr. Yogesh Sharma, MBA - Ms. Manisha Shinde and Ms. Pallavi Khurjekar)

3. Submission of Proposal for Organizing Faculty FDP under AQIS program of AICTE

4. Continuation and Affiliation of SIMCA PhD Research Center. Planning and documentation for LIC Committee due for visit in Jan' 2020.

5. Subject allocation and Time table preparation for the even semester of a.y. 2019-20

6. Conduct of Internal Examination during the semester

- > MCA - for Sem-II, Sem-IV and Sem-VI
- > MBA - for Sem-II and Sem-IV

7. Academic Plan for the Semester (Jan-Jun 2020)

8. AICTE EOA form to be filled in the month of Feb-2020.

9. Logica Programming Competition in the month of Mach.

10. Non fuel cooking competition.

11. Industrial visit scheduled for 2<sup>nd</sup> week of Jan'2020

12. Parent's Meet scheduled on 07-02-2020.

13. Women's day program and Alumni meet planned in the month of Feb'2020.

**Agenda 4:** Regarding STES Karandak – Sports, Neon, Techtonic, Spectrum in the month of Jan and Feb' 2020

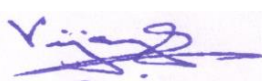
**Resolution:** All the activities will be executed by committees formed for respective events.

Next IQAC meeting in Third week of April 2020

**Vote of Thanks proposed by Mr. Pradeep Shitole**

  
**Dr. Anamika Singh**  
Director SIMCA, Narhe



  
**Dr. VijayaPuranik**  
Director, SIMCA





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M.E. (Rec) M.E. MBA  
FOUNDER PRESIDENT

Dr. (Mrs) Sunanda M. Navale  
B.A. M.C.M. Ph.D.  
FOUNDER SECRETARY

Dr. Anamika Singh  
B.Sc. MBA Ph.D. IMA (FDP)  
DIRECTOR

**IQAC Meeting Attendance Sheet**

**Date: 30-12-2019**

Name of the Member	Designation	Sign
Dr. Anamika Singh	Chairman	<i>Anamika Singh</i>
Dr. Milind Marathe	Member	<i>Milind Marathe</i>
Dr. Vijaya Puranik	Management Representative	<i>Vijaya Puranik</i>
Dr. S.U. Gawade	Management Representative	<i>S.U. Gawade</i>
Dr. Ashwini Brahme	Member	<i>Ashwini Brahme</i>
Dr. Sachin Wankhede	Member	<i>Sachin Wankhede</i>
Dr. Rajesh Gawali	Member	<i>Rajesh Gawali</i>
Mr. Amit Deshmukh	Member	<i>Amit Deshmukh</i>
Dr. Poonam Sawant	Member	<i>Poonam Sawant</i>
Mr. Manish Kasbekar	Member	<i>Manish Kasbekar</i>
Ms. Pallavi Khurjekar	Member (Admin)	<i>Pallavi Khurjekar</i>
Ms. Pushpa Ghogare	Member (Accounts)	<i>Pushpa Ghogare</i>
Mr. Natansh Dubey	Alumni Representative	ABSENT
Mr. Noor Ul Huda	Alumni Representative	ABSENT
Ms. Gitanjali R Sahasrabudhe	Parent	ABSENT
Ms. Vanita G Mankar	Parent	<i>Vanita G Mankar</i>
Mr. Milind Shetye	Student	<i>Milind Shetye</i>
Ms. Darshana Detke	Student	<i>Darshana Detke</i>
Mr. Sanjiv Desai	Industry Person	<i>Sanjiv Desai</i>
Dr. Sudhir Hasabnis	Industry Person	ABSENT
Dr. Prasanna Deshmukh	Local Society Member	<i>Prasanna Deshmukh</i>
Mr. Pradeep Shitole	Member Secretary	<i>Pradeep Shitole</i>

*Anamika Singh*  
**Dr. Anamika Singh**  
Director SIMCA, Narhe



*Vijaya Puranik*  
**Dr. Vijaya Puranik**  
Director, SIMCA



From: Dr. Vijaya Puranik <[director\\_sbs@sinhgad.edu](mailto:director_sbs@sinhgad.edu)>  
Date: Thu, Feb 27, 2020 at 5:44 PM  
Subject: NAAC- Internal Quality Assurance Cell  
To: Dr Avadhoot Pol <[director\\_sibar@sinhgad.edu](mailto:director_sibar@sinhgad.edu)>, Dr. Daniel Penkar Director, SIOM <[director\\_siom@sinhgad.edu](mailto:director_siom@sinhgad.edu)>, Dr. Rajeshree Shinde <[director\\_sknsbm@sinhgad.edu](mailto:director_sknsbm@sinhgad.edu)>, Dr. Milind Marathe <[director\\_simca@sinhgad.edu](mailto:director_simca@sinhgad.edu)>, Director SIBACA <[director\\_sibaca@sinhgad.edu](mailto:director_sibaca@sinhgad.edu)>, Director RMDSMS, Kondhapuri <[director\\_rmdsms@sinhgad.edu](mailto:director_rmdsms@sinhgad.edu)>, Dr Banani Banerjee <[principal.scoa@sinhgad.edu](mailto:principal.scoa@sinhgad.edu)>  
Cc: su gawade <[sugawade@sinhgad.edu](mailto:sugawade@sinhgad.edu)>

Dear All,

Internal Quality assurance cell of STES for Management and Architecture has been formed under the advisement of Hon. President STES.

The undersigned with the able guidance and presence of Prof. S.U. Gawde will be conducting a scrutiny for the relevant records for Academic year July 2018 to June 2019.

The Academic records in the format forwarded earlier and also attached herewith will be checked alongwith the supporting documents. The institutes are to keep the records ready on the respective days.

For any clarification please contact the undersigned or Prof. Gawde.

The visits are scheduled as follows:

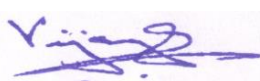
1. SKNSSBM- 4th March, Wednesday
  2. SIBAR- 5th March, Thursday
  3. SIMCA- 6th March, Friday
  4. SIBACA- 11th March, Wednesday
  5. SIOM- 12th March, Thursday
  6. SCOA- 13th March, Friday
  7. RMDSMS- 17th March, Tuesday
  8. SBS-18th March, Wednesday
- The scheduled time for the visits will be 2.30pm.

Regards,

Dr. Vijaya Puranik  
Director,  
Sinhgad Business School  
Erandwane, Pune.  
Affiliated to Savitribai Phule Pune University  
<http://www.sinhgad.edu/SinhgadManagementInstitutes/SBS-MBA/>  
[https://www.facebook.com/Sinhgad-Business-School-552799551885293/?modal=admin\\_todo\\_tour](https://www.facebook.com/Sinhgad-Business-School-552799551885293/?modal=admin_todo_tour)

  
Dr. Anamika Singh  
Director SIMCA, Narhe



  
Dr. Vijaya Puranik  
Director, SIMCA

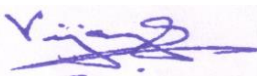


### Action Taken Report for the Minutes of the Meeting Dtd: 30-12-2019

SR NO	AGENDA	ACTION TAKEN
1	NAAC AQAR submission - AQAR work Progression	Is in Process to submit AQAR 2018-19
2	Regarding SPPU Exam Internal Senior Supervisor	Ms. Pallavi Khurjekar, Mr. Giri Raju / Mr. Yogesh Sharma were appointed as SPPU Exam Internal Senior Supervisor.
3	NAAC AQAR submission - Committees and Allocation of work	NAAC AQAR Committees are formed as below and Responsibilities allotted Criteria wise
4	Progress of National Conference, State level seminar	Is in process
5	Progress of International Conference	Is in process
6	Submission of Proposal for Organizing Faculty FDP under AQIS program of AICTE	Submitted proposal
7	Continuation and Affiliation of Institute and Research Center	Continuation and Affiliation of SIMCA PhD Research Center. LIC Committee allotted by SPPU and will visit Institute in second week of Jan'2020
8	Conduct of University Examination	Excuted successfully
9	Subject allocation and Time table preparation for the even semester of a.y. 2019-20	Done
10	Academic Plan for the Semester (Jan-Jun 2020)	Prepared
11	AICTE EOA form to be filled in the month of Feb-2020.	Is in process
12	Non fuel cooking competition	Organized

  
**Dr. Anamika Singh**  
 Director SIMCA, Narhe



  
**Dr. VijayaPuranik**  
 Director, SIMCA





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**Prof. M. N. Navale**  
M.E. (Elec), M.P. MBA  
FOUNDER PRESIDENT

**Dr. (Mrs.) Sunanda M. Navale**  
BA M.P.M. Ph.D  
FOUNDER SECRETARY

**Dr. Anamika Singh**  
B.Sc., MBA, Ph.D., IIMA (F.D.P.)  
DIRECTOR

Ref: SIMCA/

Date: 01/09/2019

**NOTICE**

Dear IQAC Member,

Greetings from Sinhgad Institute of Management and Computer Applications, Pune.

A meeting of the member of the IQAC has been called on 24<sup>th</sup> Sept, 2019 at 10.00 a.m. in the IQAC Cell, SIMCA to discuss the following issues:

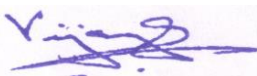
**AGENDA**

1. To read and confirm the minutes of the last meeting.
2. To discuss about new IQAC members
3. To discuss the activities to be conducted by the IQAC during the current academic year 2019-20
4. To discuss the Planning and execution progress of the academic year 2019-20
5. Any other matter with the permission of the chair

All the members are requested to attend the meeting.

  
**Dr. Anamika Singh**  
Director SIMCA, Narhe



  
**Dr. VijayaPuranik**  
Director, SIMCA



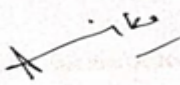
**SINHGAD TECHNICAL EDUCATION SOCIETY'S  
SINHGAD INSTITUTE OF  
MANAGEMENT & COMPUTER APPLICATION**  
(Affiliated to Savitribai Phule Pune University & Approved by AICTE)  
**'NAAC' Accredited with 'A' Grade**

S. No. 49/1, Off Westernly Bypass, Pune-Mumbai Expressway, Narhe, Pune - 411041, Tel : (020) 66831896 / 66831908 / 66831907  
E-mail : director\_mca\_simca@sinhgad.edu Website : www.sinhgad.edu

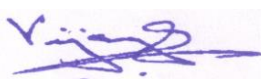
<b>Prof. M. N. Navale</b> M.E. (Elec), MIE, URA <b>FOUNDER PRESIDENT</b>	<b>Dr. (Mrs.) Sunanda M. Navale</b> B.A. M.P.M. Ph.D. <b>FOUNDER SECRETARY</b>	<b>Dr. Anamika Singh</b> B.Sc., MBA, Ph.D., UMA (F.D.P.) <b>DIRECTOR</b>
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**IQAC Meeting Notice Attendance**

Name of the Member	Designation	Mobile No.
Dr. Anamika Singh	Chairman	A. Anamika
Dr. Milind Marathe	Member	Dr. Marathe
Prof. M. G. Bhat	Management Representative	M.G. Bhat
Prof. S. B. Pharkute	Management Representative	S. B. Pharkute
Dr. Ashwini Brahme	Member	Dr. Brahme
Dr. Sachin Wankhede	Member	Dr. Wankhede
Dr. Rajesh Gawali	Member	Dr. Gawali
Mr. Amit Deshmukh	Member	Mr. Deshmukh
Dr. Poonam Sawant	Member	Dr. Sawant
Mr. Manish Kasbekar	Member	Mr. Kasbekar
Ms. Pallavi Khurjekar	Member (Admin)	Ms. Khurjekar
Ms. Pushpa Ghogare	Member (Accounts)	Ms. Ghogare
Mr. Natansh Dubey	Alumni Representative	Mr. Dubey
Mr. Noor Ul Huda	Alumni Representative	Mr. Huda
Ms. Gitanjali R Sahasrabuddhe	Parent	Ms. Sahasrabuddhe
Ms. Vanita G Mankar	Parent	V.G. Mankar
Mr. Milind Shetye	Student	Mr. Shetye
Ms. Darshana Detke	Student	Ms. Detke
Mr. Sanjiv Desai	Industry Person	Mr. Desai
Dr. Sudhir Hasabnis	Industry Person	Dr. Hasabnis
Dr. Prasanna Deshmukh	Local Society Member	Dr. Deshmukh
Mr. Pradeep Shitole	Member Secretary	Mr. Shitole

  
**Dr. Anamika Singh**  
Director SIMCA, Narhe



  
**Dr. VijayaPuranik**  
Director, SIMCA



**Minutes of IQAC Meeting**  
**Date: 24-09-2019**

The meeting of IQAC-SIMCA, Pune was held on 24-09-2019 at 10.00 am in the IQAC cell, SIMCA.

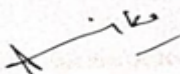
**Agenda 1:** Read and Confirm Previous Minutes of Meeting and Reconstitution of IQAC committee as below

Name of the Member	Designation
Dr. Anamika Singh	Chairman
Dr. Milind Marathe	Member
Prof. M. G. Bhat	Management Representative
Prof. S. B. Pharkute	Management Representative
Dr. Ashwini Brahme	Member
Dr. Sachin Wankhede	Member
Dr. Rajesh Gawali	Member
Mr. Amit Deshmukh	Member
Dr. Poonam Sawant	Member
Mr. Manish Kasbekar	Member
Ms. Pallavi Khurjekar	Member (Admin)
Ms. Pushpa Ghogare	Member (Accounts)
Mr. Natansh Dubey	Alumni Representative
Mr. Noor Ul Huda	Alumni Representative
Ms. Gitanjali R Sahasrabuddhe	Parent
Ms. Vanita G Mankar	Parent
Mr. Milind Shetye	Student
Ms. Darshana Detke	Student
Mr. Sanjiv Desai	Industry Person
Dr. Sudhir Hasabnis	Industry Person
Dr. Prasanna Deshmukh	Local Society Member
Mr. Pradeep Shitole	Member Secretary

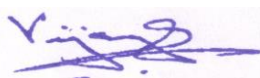
**Resolution:** The members unanimously approved the same.

**Agenda 2:** Regarding SPPU Exam Internal Senior Supervisor

**Resolution:** Ms. Pallavi Khurjekar, Mr. Giri Raju / Mr. Yogesh Sharma were appointed as SPPU Exam Internal Senior Supervisor.

  
**Dr. Anamika Singh**  
Director SIMCA, Narhe



  
**Dr. VijayaPuranik**  
Director, SIMCA



**Agenda 3:** NAAC AQAR submission - Committees and Allocation of work  
 Points discussed regarding the submission of details for a.y. 2018-19

**Resolution:** NAAC AQAR Committees are formed as below and Responsibilities allotted Criteria wise

Sr No.	Criteria Name	Head	Members - MBA	Members- MCA
1	Criterion 1- Curricular Aspects	Prof. Sudesh Sharma	Prof. Rajeshwari Shinde	Prof. Ashwini Chavan
2	Criteria 2- Teaching-Learning and Evaluation	Dr. M.S. Dhanawade	Prof. Vikrant Maheshwari Prof. Swati Ghude Prof. Seema Choure	Dr. Poonam Sawant Dr. Rajesh Gawali
3	Criteria 3- Research, Innovation and Extension	Dr. Milind Marathe	Prof. Manisha Shinde Prof. Raghunandan Helwade	Dr. Ashwini Brahme
4	Criterion 4- Infrastructure and Learning Resources	Prof. Pradeep Shitole	Prog. Giri Raju	Prof. Navanath Choudhari
5	Criterion 5- Student Support and Progression	Dr. Sachin Wankhede	Prof. Pooja Sharma Prof. Nitin Kanade	Prof. Prashant Chordia Prof. Sachin Gupta
6	Criterion 6- Governance, Leadership & Management	Prof. Shilpa Bhingardive	Prof. Amit Deshmukh Prof. Durga Bansode	Prof. Smita Chavan
7	Criterion 7- Institution Values and Best Practices	Dr. Prashant Chaudhary	Prof. Shriyash Sanas	Prof. Yogesh Sharma

**Agenda 4:**

1. Organization of following under QIP of SPPU

- ❖ MBA - National Conference, State level seminar - Dr. Milind Marathe
- ❖ MCA - International Conference - Dr. Ashwini Brahme

2. Faculty Feedback (MCA - Mr. Yogesh Sharma, MBA - Ms. Manisha Shinde and Ms. Pallavi Khurjekar)

3. Internal Marks Mechanism with Policy and Parameters

4. Continuation and Affiliation of Institute and Research Center

5. Conduct of Internal Examination

- > MCA - for Sem-I, Sem-III and Sem-V
- > MBA - for Sem-I and Sem-III


6. Academic Plan execution for the Semester (Jul - Dec 2019)

Next IQAC meeting in Last week of December 2019/ First week of January 2020

**Vote of Thanks proposed by Dr. Ashwini Brahme**

  
**Dr. Anamika Singh**  
 Director SIMCA, Narhe



  
**Dr. VijayaPuranik**  
 Director, SIMCA

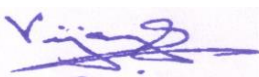


### Action Taken Report for the Minutes of the Meeting Dtd: 24-09-2019

SR NO	AGENDA	ACTION TAKEN
1	Reconstitution of IQAC committee	Done
2	Regarding SPPU Exam Internal Senior Supervisor	Ms. Pallavi Khurjekar, Mr. Giri Raju / Mr. Yogesh Sharma were appointed as SPPU Exam Internal Senior Supervisor.
3	NAAC AQAR submission - Committees and Allocation of work	NAAC AQAR Committees are formed as below and Responsibilities allotted Criteria wise
4	Organization of MBA - National Conference, State level seminar	Tentative dates scheduled
	Organization of MCA - International Conference	Tentative dates scheduled
5	Internal Marks Mechanism with Policy and Parameters	Done
6	Continuation and Affiliation of Institute and Research	Visited
7	Conduct of Internal Examination	Excuted successfully
8	Academic Plan execution for the Semester (Jul -Dec 2019)	Is followed

  
**Dr. Anamika Singh**  
Director SIMCA, Narhe



  
**Dr. VijayaPuranik**  
Director, SIMCA





Sinhgad Institute of Management & Computer  
Application (SIMCA)



Ref: SIMCA/

Date:18/06/2019

NOTICE

Dear IQAC Member,

All the member of IQAC cell hereby Informed that the annual meeting of the IQAC cell will be held on 20<sup>th</sup> Jun, 2019 at 02.30 p.m. In the IQAC Room to discuss the following agenda.

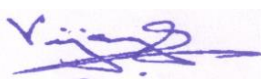
AGENDA

1. To read and confirm the minute of the last meeting held on 20-6-2019.
2. To nominate the name of the new member
3. To discuss the activities to be conducted by the IQAC during the current academic year 2018-19
4. To discuss the Planning of the academic year 2019-20
5. Any other point with the permission of the chair

All the members are requested to attend the meeting.

  
Dr. Anamika Singh  
Director SIMCA, Narhe



  
Dr. VijayaPuranik  
Director, SIMCA



Minutes of IQAC Meeting

Date: 20-06-2019

The meeting of IQAC-SIMCA, Pune was held on 20-06-2019 at 03.00 pm in the IQAC cell, SIMCA.  
 Following were present for the meeting.

Name of the Member	Designation	Sign
Dr. Anamika Singh	Chairman	<i>Anamika Singh</i>
Dr. Shivaji D. Mundhe	Coordinator	<i>Shivaji D. Mundhe</i>
Prof. M. G. Bhat	Management Representative	<i>M. G. Bhat</i>
Prof. S. B. Pharkute	Management Representative	<i>S. B. Pharkute</i>
Dr. Ashutosh Gaddekar	Member	<i>Ashutosh Gaddekar</i>
Dr. Preeti Surkutwar	Member	<i>Preeti Surkutwar</i>
Mr. Amit Deshmukh	Member	<i>Amit Deshmukh</i>
Mr. Mangesh Sanap	Member	<i>Mangesh Sanap</i>
Dr. Nilam Jadhav	Member	<i>Nilam Jadhav</i>
Ms. Poonam Sawant	Member	<i>Poonam Sawant</i>
Mr. Manish Kasbekar	Member	<i>Manish Kasbekar</i>
Ms. Pallavi Khurjekar	Member (Admin)	<i>Pallavi Khurjekar</i>
Ms. Pushpa Ghogare	Member (Accounts)	<i>Pushpa Ghogare</i>
Mr. Ravi Phadake	Alumni Representative	<i>Ravi Phadake</i>
Mr. Noor Ul Huda	Alumni Representative	<i>Noor Ul Huda</i>
Ms. Gitanjali R. Sahasrabuddhe	Parent	<i>Gitanjali R. Sahasrabuddhe</i>
Ms. Vanta G Mankar	Parent	<i>V. G. Mankar</i>
Mr. Milind Shetye	Student	<i>Milind Shetye</i>
Ms. Darshana Detke	Student	<i>Darshana Detke</i>
Mr. Sanjiv Desai	Industry Person	<i>Sanjiv Desai</i>
Dr. Sudhir Hasabnis	Industry Person	<i>Sudhir Hasabnis</i>
Dr. Prasanna Deshmukh	Local Society Member	<i>Prasanna Deshmukh</i>
Mr. Pradeep Shitole	Member Secretary	<i>Pradeep Shitole</i>

**Agenda 1:** To read and confirm the minute of the last meeting held on 24-10-2018.

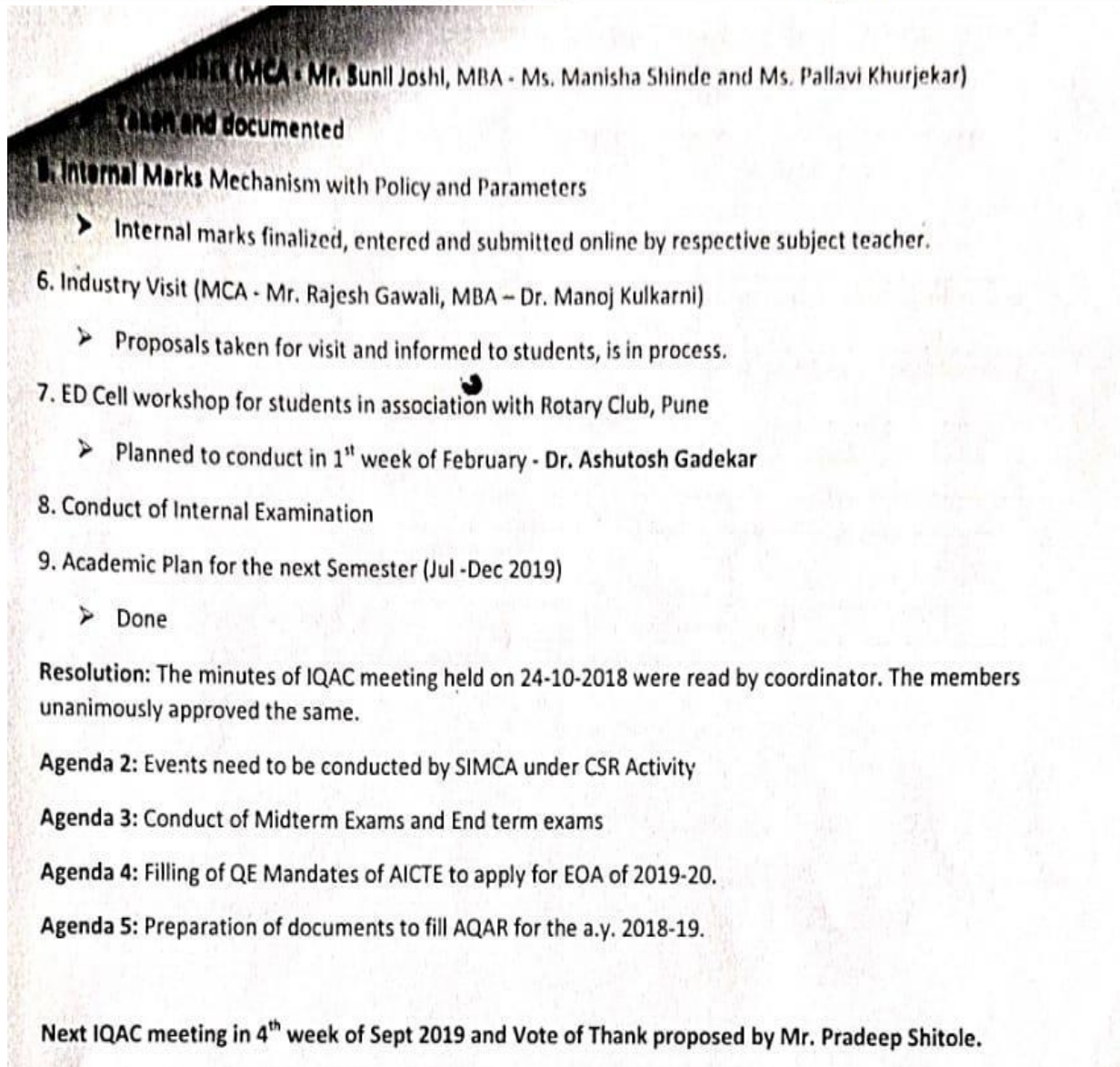
1. NAAC first cycle Record keeping in IQAC cell
  - Records kept at IQAC cell
2. All academics need to be routed through IQAC.
  - Time table of MBA & MCA Courses prepared and displayed.
3. Organization of
  - ❖ MBA - National Conference, State level seminar - **Dr. Ashutosh Gaddekar**
    - Organized on 20-02-2019 to 22-02-2019
  - ❖ MCA - International Conference - **Dr. S. D. Mundhe**
    - Organized on 14-02-2019 to 16-02-2019

*Anamika Singh*  
**Dr. Anamika Singh**  
 Director SIMCA, Narhe




*Vijaya Puranik*  
**Dr. VijayaPuranik**  
 Director, SIMCA





  
Dr. Anamika Singh  
Director SIMCA, Narhe



  
Dr. VijayaPuranik  
Director, SIMCA




### Action Taken Report for the Minutes of the Meeting Dtd: 20-06-2019

SR NO	AGENDA	ACTION TAKEN
1	NAAC first cycle Record keeping in IQAC cell	Done
2	All academics need to be routed through IQAC.	Initiated
3	Organization of MBA - National Conference, State level seminar	Planning is done and Committee Members are allotted
	Organization of MCA - International Conference	Planning is done and Committee Members are allotted
4	Faculty Feedback	Taken
5	Internal Marks Mechanism with Policy and	Done
6	Industry Visit	Visited
7	ED Cell workshop for students in association with Rotary Club, Pune	Not excuted
8	Conduct of Internal Examination	Excuted successfully
9	Academic Plan for the next Semester (Jul -Dec 2019)	Prepared

  
**Dr. Anamika Singh**  
 Director SIMCA, Narhe



  
**Dr. VijayaPuranik**  
 Director, SIMCA

