Savitribai Phule Pune University
(formerly University of Pune)

Circular No. 173 of 2022

Important Notification

Dates of Commencement and Conclusion of terms for the Academic Year 2022-23 for Affiliated Colleges / Recognised Institutes.

It is hereby informed that, the dates of commencement and conclusion of the First and Second term of University Courses, under various faculties, for the academic year 2022-23 shall be as under :

Sr No	Name of the Courses , Faculties & Year	2022 - 2023			
		First Term		Second Term	
		Commencement	Conclusion	Commencement	Conclusion
1	**Science & Technology**				
	Science	20/06/2022	08/11/2022	05/12/2022	04/05/2023
	B.Engineering : II	17/08/2022	10/12/2022	02/01/2023	29/04/2023
	B.Engineering : III IV	18/07/2022	05/11/2022	02/01/2023	29/04/2023
	M.Engineering : II	18/07/2022	12/11/2022	09/01/2023	06/05/2023
	B.Architecture : II	08/08/2022	04/12/2022	19/12/2022	04/05/2023
	B.Architecture : III IV V	20/06/2022	08/11/2022	19/12/2022	04/05/2023
	M.Architecture:II Architecture II	19/09/2022	07/01/2023	23/01/2023	20/05/2023
	B. Pharmacy: II III	01/08/2022	10/12/2022	02/01/2023	10/05/2023
	B. Pharmacy: IV	15/07/2022	03/12/2022	02/01/2023	10/05/2023
	M. Pharmacy : II	01/08/2022	10/12/2022	26/12/2022	30/06/2023
2	**Commerce & Management**				
	Commerce	20/06/2022	08/11/2022	05/12/2022	04/05/2023
	MBA II (Includes SIP project of 8 week)	01/09/2022	30/01/2023	15/02/2023	26/05/2023
	MCA II	01/09/2022	16/12/2022	02/01/2023	15/04/2023
	BHMCT II III IV	01/09/2022	16/12/2022	02/01/2023	15/04/2023
3	**Humanities**				
	Arts Mental Moral and Social Sciences	20/06/2022	08/11/2022	05/12/2022	04/05/2023
	L.L.B. II	31/10/2022	31/01/2023	06/02/2023	15/05/2023
	L.L.B. III	04/07/2022	08/11/2022	05/12/2023	15/05/2023
	B. A. L.L.B. II	31/10/2022	31/01/2023	06/02/2023	20/05/2023
	B. A. L.L.B. III IV V	04/07/2022	08/11/2022	05/12/2023	15/05/2023
4	**Inter-disciplinary Studies**				
	Education : II	15/09/2022	06/01/2023	17/01/2023	10/05/2023
	Physical Education : II	15/09/2022	06/01/2023	17/01/2023	10/05/2023
	B. Lib. & M. Lib.	15/07/2022	25/11/2022	02/01/2023	04/05/2023
	Fine Arts & Performing Art	20/06/2022	08/11/2022	05/12/2022	04/05/2023
	Journalism PG	15/07/2022	25/11/2022	02/01/2023	04/05/2023

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NOTE :

1. The dates of commencement and conclusion of the University concerned Department / Affiliated Colleges / Recognised Institutes for the Academic year of all those courses whose admission was made under Common Entrance Test (CET) conducted by Government of Maharashtra will be decleared separately.

2. In case, the Principal of the Affiliated Colleges requires to give additional holiday in exceptional circumstances, he/she may do so by compensating the same by keeping the College working on Sunday.

Deputy Registrar
(P.G.Admission)

Ganeshkhind, Pune-07
Ref. No. PGS/230
Date: 10/06/2022

Copy to: for Information and necessary action

The Members of the Management Council.
The Deans of Faculties.
The Registrar, Savitribai Phule Pune University, Pune.
The Director, Examinations & Evaluation, Savitribai Phule Pune University, Pune.
The Heads of all University concerned Departments.
The Principals of all Affiliated Colleges.
The Directors of all Recognized Institutes.
The Heads of all the Administrative Sections of the University Office.
Asstt. Registrar, office of the Hon. Vice-Chancellor, Savitribai Phule Pune University
Asstt. Registrar, office of the Hon. Pro-Vice-Chancellor, Savitribai Phule Pune University

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Savitribai Phule Pune University
(Formerly University of Pune)

Circular No.484of 2022

Dates of Commencement and Conclusion of terms for the Academic Year 2022-23 for University Department / Affiliated Colleges / Recognised Institutes.

It is hereby informed that, the dates of commencement and conclusion of the First and Second term of University Courses, under various faculties, for the academic year 2022-23 shall be as under as per DTE & CET Cell admission notification:

Sr No	Name of the Courses , Faculties & Year	2022 - 2023			
		First Term		Second Term	
		Commencement	Conclusion	Commencement	Conclusion
1	**Science & Technology**				
	B.E./B.Tech : Ist Year	04/11/2022	20/02/2023	20/03/2023	15/07/2023
	M.E./M.Tech : Ist Year	27/10/2022	20/02/2023	20/03/2023	15/07/2023
2	**Commerce & Management**				
	M.B.A. : Ist Year	10/11/2022	03/03/2023	20/03/2023	15/07/2023
	M.C.A. : Ist Year	09/11/2022	03/03/2023	20/03/2023	15/07/2023
3	**Humanities**				
	L.L.B. : Ist Year (3 Years)	13/12/2022	04/04/2023	24/04/2023	12/08/2023
	L.L.B. : Ist Year (5 Years)	13/12/2022	04/04/2023	24/04/2023	12/08/2023
	L.L.M. : Ist & IInd Year	03/10/2022	28/01/2023	20/02/2023	17/06/2023
4	**Inter-disciplinary Studies**				
	B.Ed. : Ist Year	19/12/2022	12/04/2023	24/04/2023	12/08/2023
	B.P.Ed. : Ist Year	12/12/2022	04/04/2023	24/04/2023	12/08/2023
	M.Ed. /M. P. Ed.	14/12/2022	04/04/2023	18/04/2023	05/08/2023
	Fine Arts	12/12/2022	04/04/2023	24/04/2023	12/08/2023

NOTE :

1. In case, the Principal of the Affiliated Colleges require to give additional holiday in exceptional circumstances, he/she may do so by compensating the same by keeping the College working on Sunday.

29/12/2022

Assistant Registrar
(P.G.Admission)

Ganeshkhind, Pune-07
Ref. No. PGS/ 6275
Date:29/12/2022

Sinhgad Technical Education Society's

SINHGAD ACADEMY OF ENGINEERING

(Affiliated to University of Pune and Approved by, AICTE, New Delhi.)
S. No. 40, Kondhwa–Saswad Road, Kondhwa (Bk), Pune – 411048
☎ : (020) 26934441, 26934550, Fax : 020- 26934297
E-mail : saeprincipal@sinhgad.edu,Website : www.sinhgad.edu

Sinhgad Institutes

Date : 11/07/2022

Academic Calendar TE/BE A.Y. : 2022-23 Semester – I

Sr. No.	Particulars	Date & Day
1	Registration for TE,BE	13th to 15th July 2022 (Wed to Fri)
2	Commencement of Teaching	18th July 2022 (Mon)
3	Unit Test 1 (Unit 1 & 2) (Timing: 1 hour 30 marks)	22nd to 24th August 2022 (Mon to Wed)
	Declaration of result of unit Test - I	25th August 2022 (Thursday)
4	Mid Term submission	1st Sept to 7th September 2022 (Thurs to Wed)
5	List of IRREGULAR students to be displayed on notice board by department	8th September 2022 (Thurs)
6	Parent Meeting to be conducted by the Department	10th September 2022 (Saturday)
7	SPPU In – Sem Exam (Tentative)	12th Sept to 17th Sept 2022 (Mon to Sat)
8	Unit Test 2 (Unit 3 & 4th Timing : 1 Hour -30 Marks)	28th September to 30th September 2022 (Wed to Fri)
	Declaration of result of Unit Test - II	3rd October 2022 (Mon)
9	Identifying fast learner/slow learner students & taking corrective actions	6th October (Thurs)
10	Conclusion of Teaching	21st October 2022 (Friday)
11	Prelim Exam (70 Marks/2.5 Hours/ 3rd to 6th Units)	28th October to 2nd November 2022 (Fri to Wed)
	Declaration of results of Prelim exam	4th November 2022 (Friday)
12	Mock Practical & Final Submission	2nd Nov 2022 to 5th Nov 2022 (Wed to Sat)
13	Issue of term grant certificate to all clear students in prelim exam & mock practical	7th Nov 2022 (Mon) 04.00pm
14	University Examination: practical/oral	10th Nov to 25th Nov 2022 (Thus to Fri)
15	University Examination: Theory	28th Nov to 20th Dec 2022 (Mon to Tue)
16	Start of next academic Semester	2nd Jan 2023 (Mon)

❖ 50 % submission should be completed & duly certified by the faculty & HOD.
Holidays as per Circular from Savitribai Phule Pune University.

(Dr. Kishor P. Patil)
Principal

SINHGAD ACADEMY OF ENGINEERING
PUNE - 48.
★ STES ★

Sinhgad Institutes

Sinhgad Technical Education Society's

Sinhgad Academy of Engineering, Kondhwa (Bk), Pune.

First Year Engineering (F.E.)

Academic Calendar Sem-I 2022-23

Sr. No	Particulars	Date
1	FE Induction program	22/11/2022
2	Commencement of Teaching	23/11/2022
3	Unit Test I(Based on Units 1& 2)	26/12/2022 To 30/12/2022
4	SPPU Insem Exam	09/01/2023 To 13/01/2023
5	Remedial Lectures	30/01/2023 To 10/02/2023
6	Conclusion of Teaching	14/02/2023
7	Prelim Exam	15/02/2023 To 21/02/2023
8	Term work submission	21/02/2023
9	SPPU Theory Exam	01/03/2023 onward

Dkaur

Dr. Daljeet Kaur

FE Coordinator

Sinhgad Institutes

Sinhgad Technical Education Society's

Sinhgad Academy of Engineering, Kondhwa (Bk), Pune.

First Year Engineering (F.E.)

Academic Calendar Sem-II 2022-23

Sr. No	Particulars	Date
1	FE Induction program	03-04-2023 To 06-04-2023
2	Commencement of Teaching	10-04-2023
3	Unit Test I(Based on Units 1& 2)	12-05-2023 To 18-05-2023
4	SPPU Insem Exam	22-05-2023 To 25-05-2023
5	Remedial Lectures	12-06-2023 To 05-07-2023
6	Parent's Meet	16-06-2023
7	Conclusion of Teaching	07-07-2023
8	Prelim Exam	10-07-2023 To 14-07-2023
9	Term work submission	14-07-2023
10	SPPU Theory Exam	24-07-2023

Dr. Daljeet Kaur
FE Coordinator

STES's Sinhgad Academy of Engineering, Kondhwa (BK), Pune-48

Department of Computer Engineering

Events Planned for (A.Y 2022-23)

(Please see the note which is at the end of this document, each events total count should match the total count of that event mentioned at the end of the document.)

Sr. No.	Title of the Event	Resource Person	Event Planned Date	Arranged for (Staff/Student SE,TE,BE)	Coordinator
1	Training & Placement Guidance	Mr. Jayesh Bhangdiya	09-06-2022	TE	Mr.A.N. Adhapanawar
2	Career Guidance for counseling Seminar for T.E. & B.E Students	Dr. Minase Sir	28-09-2022	TE & BE	Mr. V.K. Sambhar
3	Gust Lecture on Higher Studies	Mr.Shivam Jangid	02-02-2023	SE, TE & BE	Mrs. P.J.Hajare
4	Seminar on Higher education studies	Mr.Shubhash pol	20-2-2023	TE	Mrs.G.S.Nikam
5	Gust Lecture Soft skill	Mr.Nikhil Sakhare	22-02-2023	SE	Mrs.M.A.Giri
6	Workshop on Cloud Computing	Mr.Zeeshan Lone	28-02-2023	TE & BE	Mrs.S.M.Shelke
7	AWS Awareness and Industry Standards	Mr.Sourabh Chakkole	12-04-2023	TE & BE	Mrs.D.L.Falak
8	Seminar on Recent Trends in Artificial	Ms. Deepavali Patil	26-04-2023	TE	Mrs. S.P. Sondawale

	Intelligence				
9	Alumni Meet		28-04-2023	Alumni	Mrs.P.R.Dongre
10	Project Competition Mania2K23		08-05-2023	BE	Mrs.S.B. Ghawate
11	National Conference		20/4/2023 &21/4/23	SE,TE,BE	Mrs. S.N.Shelke
12	Teachers Day Celebration		5/9/2022	SE,TE,BE	Mr.M.K. Nivangune
13	Engineer Day Celebration		27/9/2022	SE,TE,BE	Mr.M.K. Nivangune
14	BE Farewell party		19/05/2023	BE	Mr.M.K. Nivangune

Note:

- 1 Workshops
- 3 Guest Lectures
- 3 Seminars
- 0 FDP
- 0 Industrial Visits
- 1 Competitions
- 1 Training Program

HOD
Computer Engineering

Sinhgad Technical Education Society's

SINHGAD ACADEMY OF ENGINEERING, KONDHWA (BK)-PUNE-48

Department of Electronics & Telecommunication

Load Distribution of 2022-23 SEM - I

A) Teaching Staff

Sr. No.	Name of Staff	UG		PG		
		Theory	Practical	Theory	Practical	Actual
1	Dr. K.M. Gaikwad (Vice Principal)			ME 3	ME 6	12
				ME 3		
2	Dr. Mrs. J.P.Shinde (PROFESSOR)	DBMS 3	DBMS 4			14
		RMT 3	RMT 4			
3	Dr.D.K.Kamat (TPO)	JAVA 3	JAVA 8			14
		JAVA SCRIPT 3				
4	Dr. R.K.Patil (ASSI. PROFESSOR)	ELCL 3	ELCL 6			18
		ELCL 3	ELCL 6			
5	Mr. A.B. Ingole (ASSI. PROFESSOR)	CC 3	CC 2	ME 3	ME 6	14
6	Mr.R.U.Yawale (ASSI. PROFESSOR)		CC 2			18
		DELD(COMP) 3	DELD 6			
		EEE(MECH) 3	EEE 4			
7	Ms. M.M.Patil (ASSI. PROFESSOR)	VLSI 3	VLSI 4	ME 3	ME 2	19
		MC 3	MC 4			
8	Ms V P Patil (ASSI. PROFESSOR)	MC 3	MC 12			15
9	Mrs. P.R.Shahane (ASSI. PROFESSOR)	EC 3	EC 6			18
		EC 3	EC 6			

Sinhgad Technical Education Society's
Sinhgad Academy of Engineering, Kondhwa (Bk.),Pune -48

Sinhgad Institutes

Sinhgad Technical Education Society's
SINHGAD ACADEMY OF ENGINEERING, KONDHWA (BK)-PUNE-48

Department of E&TC Engineering

Load Distribution: 2022-23 SEM - II

3-Feb-2023

Sr. No.	Name of the staff	Class	Subject		As per Syllabus Norms						Total	Sign
					Theory			Practical				
			Theory	Practical	Hrs / Week	Div.	Sub Total	Hrs / Week	Batch	Sub Total		
1	Dr. K.M. Gaikwad (Vice Principal)										10	
		BE		PS-II				2	5	10		
2	Dr. Mrs. J.P.Shinde (PROFESSOR)	TE	PM	mini proj.	4	A	4	2	1	2	13	
		BE	FOC	FOCL	3	A	3	2	2	4		
3	Dr.D.K.Kamat (TPO)	SE	OOP	OOPL	3	A	3	2	3	6	13	
		TE		Mini Prij.				2	2	4		
4	Mr. A.B. Ingole (ASSI. PROFESSOR)										13	
		BE	MC	PS-II	3	A	3	2	5	10		
5	Mr.R.U.Yawale (ASSI. PROFESSOR)	SE		DAL		A		2	3	6	15	
		SE	CS	CSL	3	A	3	2	3	6		
6	Ms. M.M.Patil (ASSI. PROFESSOR)	TE	PDC	PDCL	4	A	4	2	3	6	16	
		TE		PDCL				2	3	6		
7	Ms V P Patil (ASSI. PROFESSOR)	SE	OOP	OOPL	3	B	3	2	3	6	15	
		SE		DAL		B		2	3	6		
8	Mrs. P.R.Shahane (ASSI. PROFESSOR)	SE		ESDL		B		2	1	2	16	
		TE	CN	CNL	4	A	4	2	5	10		
9	Mrs. R.B.Kakkeri (ASSI. PROFESSOR)	SE	CS	CSL	3	A	3	2	3	6	15	
			ESD	ESDL	2	A	2	2	2	4		
10	Ms. V. M. Sardeshmukh (ASSI. PROFESSOR)	SE	POCS	POCSL	3	B	3	2	2	4	15	
		TE	PM	Mini Proj.	4	B	4	2	2	4		
11	Mrs. S. T. SawantPatil (ASSI. PROFESSOR)	SE	SS	SSL	4	A	4	2	4	8	16	
			ESD	ESDL	2	B	2	2	1	2		
12	Mr. Y R Bachkar (ASSI. PROFESSOR)	TE	AJP	AJPL	4	A	4	2	4	8	16	
				Mini Proj.				2	2	4		
13	Mr. S.S.Salve (ASSI. PROFESSOR)	SE	SS	SSL	4	B	4	2	4	8	16	
				ESDL		A		2	1	2		
		BE	I&E		2	A	2					

14	Mrs. S.K.Sapre (ASSI. PROFESSOR)	SE		PBL		B		2	1	2	15	
		TE	NS	Mini Proj.	4	B	4	2	1	2		
		BE	DM	MCL	3	A	3	2	2	4		
15	Mrs. U.S.Jambhale (ASSI. PROFESSOR)	FE	BXE								18	
16	Mrs. S.M.Borawake (ASSI. PROFESSOR)	SE	POCS	POCSL	3	A	3	2	2	4	15	
		TE	PDC	PDCL	4	B	4	2	2	4		
17	Mrs.P.G.Patil (ASSI. PROFESSOR)	FE	BXE								16	
18	Mr.R.P.Rajput (ASSI. PROFESSOR)	SE		PBL		A,B		2	4	8	18	
		TE		NSL		B		2	4	8		
		BE	DBM		2	A	2					
19	Dr.R.A.Khedkar (ASSI. PROFESSOR)	SE		POCSL				2	2	4	14	
		TE	CN	CNL	4	B	4	2	3	6		
										Total Load		237

Dr.K.M.Gaikwad
HOD&Vice Principal

(Dr. K P Patil)
Principal

SINHGAD ACADEMY OF ENGINEERING
PUNE - 48.
STES

Sinhgad Institutes

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☎ : (020) 26934441, 26934550, ,Website : www.sae.sinhgad.edu

Ref. No. : SAE/Comp/2022-23/

Date: 19/7/2022

Department of Computer Engineering

MINUTES OF MEETING:

Sr. No.	Details	Action	Information
1	Faculty were allotted various departmental duties such as Class teacher, Teacher guardian, lab in-charge ,exam coordinator etc. and SOP was explained	All concerned faculty	All faculty
2	The presentation about NAAC SSR criteria 1 to be presented to all departments , is to be prepared	Mr. A. N. Adapanawar	All faculty
3	Faculty conducting practicals are instructed to submit Lab requirement (software to be installed) to the respective TAs.	All concerned faculty	All faculty
4	BE project coordinator need to initiate project group formation process.	All concerned faculty	All faculty
5	All faculty need to get the course file (for both theory & practical) verified from academic coordinator before 22/7/2022.	All concerned faculty	All faculty
6	Website coordinator needs to update website data about computer dept.	Mrs. Dongre	All faculty

HOD

H. O. D.
Dept. of Computer Engg.
S.A... Kondhwa (Bk.), Pune-48.

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☎ : (020) 26934441, 26934550, ,Website : www.sae.sinhgad.edu

Sr. No.	Name of Faculty	Sign
1	Mr. S. N. Shelke (HOD)	
2	Mr. A. N. Adapanawar	
3	Mr. M. K. Nivangune	
4	Mrs. P. S. Gawali	
5	Ms. S. A. Bahir	
6	Mrs. P.R.Dongre	
7	Mrs. D.L.Falak	
8	Mrs.S.P.Sondawale	
9	Mrs.S.A.Shaikh	
10	Mrs. Swati Ghawate	
11	Mrs. M.A.Giri	
12	Mrs. Sradhdha Bora	
13	Mrs. P.V.Kulkarni	
14	Mrs. Pallavi More	
15	Mr. Veddant Sambhar	
16	Mr. G. S. Nikam	
18	Mrs. Ashwini Shahapurkar	
19	Mrs. K. T. Mohite	
20	Mrs. S. M. Shelke	
21	Mrs. P. J. Hajare	
22	Mrs. V. S. Khandagale	

Sinhgad Institutes

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Ref. No. : SAE/Comp/2022-23/

Date: 01/8/2022

Department of Computer Engineering

MINUTES OF MEETING:

Sr. No.	Details	Action	Information
1	All faculty need to plan events for the semester I of AY 2022-23. The details can be filled in google form .	All concerned faculty	All faculty
2	TGs need to conduct meetings of their allotted batches once in 15 days. And record the minutes & attendance in prescribed format.	All concerned faculty	All faculty
3	TGs need to phone call the students and / or their parents who have not yet reported to college .	All concerned faculty	All faculty
4	For daily attendance monitoring , faculty need to daily record the attendance & absenty in the register provided in the HOD office.	All concerned faculty	All faculty
5	Faculty who are allocated NAAC file , need to complete the file in all respects as , it will be checked on 5 August.	All concerned faculty	All faculty
6	SE academics is starting on 17 August. All SE teachers need to prepare the course files by 10th August	All concerned faculty	All faculty
7	Faculty need to keep the documents ready for filling of self appraisal form.	All concerned faculty	All faculty
7	Be project guides need to take weekly review of allotted groups & record the progress in log book. Each group need to publish two papers in a year.	All concerned faculty	All faculty

HOD

H. O. D.
Dept. of Computer Engg.
S.A.E. Kondhwa (Bk.), Pune-48.

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6	Mrs. P.R.Dongre	
7	Mrs. D.L.Falak	
8	Mrs.S.P.Sondawale	
9	Mrs.S.A.Shaikh	
10	Mrs. Swati Ghawate	
11	Mrs. M.A.Giri	
12	Mrs. Sradhdha Bora	
13	Mrs. P.V.Kulkarni	
14	Mrs. Pallavi More	
15	Mr. Veddant Sambhar	
16	Mr. G. S. Nikam	
18	Mrs. Ashwini Shahapurkar	
19	Mrs. K. T. Mohite	
20	Mrs. S. M. Shelke	
21	Mrs. P. J. Hajare	
22	Mrs. V. S. Khandagale	

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20	Mrs. S. M. Shelke	
21	Mrs. P. J. Hajare	
22	Mrs. V. S. Khandagale	

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Ref. No. : SAE/Comp/2022-23/

Date: 08/8/2022

Department of Computer Engineering

MINUTES OF MEETING:

Sr. No.	Details	Action	Information
1	Attendance monitoring policy: Class teachers will to monitor the noting of present / absent students in daily attendance sheet. TGs to call absent students of their batch everyday after 2 pm or 4 pm	All concerned faculty	All faculty
2	BE project review was taken . Guides need to submit synopsis by 12 Aug.	All concerned faculty	All faculty
3	Meeting of staff with principal will be conducted for detailed responsibilities of TAs , LAs & peons	All concerned staff	All faculty
4	Unit test1 1 will commence from 22 Aug. Subject teachers must submit QP to exam co-coordinator by 12 Aug. It will be of 30 marks & duration 1hr. Subject teachers must evaluate the papers & declare result by 25th Aug.	All faculty	All faculty
5	Faculty conducting practicals are informed to fill the details about usage of vlab in the google sheet.	All concerned faculty	All faculty
6	Faculties are encouraged to employ innovative teaching methods. And submit one proof to Mrs Shaikh.	All faculty	All faculty
7	STP3 review was taken. Faculty need to make it more interesting by conducting quiz etc	All concerned faculty	All faculty

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Date: 22/8/2022

Department of Computer Engineering

MINUTES OF MEETING:

Sr. No.	Details	Action	Information
1	TGs to conduct meeting to inform students to pay fee before 9th Sept. check admission status of their batch	All concerned faculty	All faculty
2	Technical assistants are instructed to sit in allocated lab	All TAs	All faculty
3	Review of Preparation of UT1. UT1 result to be declared by 29th . TA to prepare google form to fill UT1 marks division wise.	All concerned faculty & staff	All faculty
4	TA to prepare defaulter list till 24th Aug. All teachers to update the attendances online	All faculty & staff	All faculty
5	spoken tutorial coordinator to prepare exam schedule & inform to students	concerned faculty	All faculty
6	BE project review 1 arranged on 26th. Reviewers to submit the reports by EOD.	All concerned faculty	All faculty
7	STP1 sessions for SE will be starting from next week.	All concerned faculty	All faculty

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Ref. No. : SAE/Comp/2022-23/

Date: 25/8/2022

Department of Computer Engineering

MINUTES OF MEETING:

Sr. No.	Details	Action
1	Faculty should fill attendance in online sheet so that TAs can display the defaulters list	All concerned faculty
2	Retest of unit test 1 is planned from 6th August . Faculty need to submit second set of question paper.	All concerned faculty
3	Faculty need to upload the Result on drive by 29th August	All concerned faculty
4	It is responsibility of guides to get synopsis by 26th August from the BE project groups. Guide can encourage the groups to try to get sponsorship	All BE project guides
5	Technical assistants should install eclipse software in all labs.	All TAs
6	Vlab sessions & feedback to be commenced from from next week by faculty conducting practicals	All concerned faculty
7	TG record for 21-22 to be completed	All concerned faculty

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Date: 29/8/2022

Department of Computer Engineering

MINUTES OF MEETING:

Sr. No.	Details	Action
1	Visit of crteria1 coordinators to SIT Lonavala is planned on 2 September 2022 Friday.	Dept NAAC coordin ator
2	AQAR for 21-22 to be prepared.	All concerned faculty
3	Faculty conducting lab sessions need to pay individual attention to each students & should refrain from personal work	All faculty
4	SPPU insem exam for TE & BE is commencing from 20th Sept	All faculty
5	All TGs should 1) Update TG meeting records 2) call to parents for defaulter in attendance & UT 1 result. 3) mark fee pending status in TG book	All TGs
6	T&P coordinator should collect offer letters of all placed students	All TAs
7	Hackathon team members to be identified by class teachers and send the list to Mrs. Kulkarni madam	All Class teachers
8	Alumni coordinator need to identify 10 Alumni for NAAC Visit	Alumni coordinator

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Ref. No. : SAE/Comp/2022-23/ Date: 22/9/2022

Department of Computer Engineering

MINUTES OF MEETING:

Sr. No.	Details	Action
1	All faculty to prepare one page profile as per template & keep in server	All faculty
2	Remaining lab manuals to be kept in server for printing	All concerned faculty
3	Preparation of Dept magazine 21-22, 22-23 & news letter by Mr. Kaulage sir.	Mr. Kaulage
4	Course files to be kept up to date with COPO attainment for 16-17 to 20-21 sem1 by Mrs. Sanap & Mrs. wankhade ; for 20 -21 sem 2 by Gavali MKN, Bahir; for 22-23 sem 1 by all faculty	All concerned faculty
5	A seminar on CO-PO attainment to be delivered by Mr. Sambhar	Mr. Sambhar
6	Dept library usage record to be updated by Mrs. Sondawale	Mrs. Sondawale
7	Student association report to be prepared by Mr. Nivangune	Mr. Nivangune
8	Placement record to be given for printing by Mrs. Bahir	Mrs. Bahir
9	Lab incharge need to display practical index list , lab TT. equipment list ,common instructions ,in lab notice board . Also prepare PPT of 10 Slides briefing about the lab	All Lab incharge
10	NAAC presentation to be prepared by Mr. Adapanawar	Mr. Adapanawar
11	Academic audit report to be prepared by Mr. Nivangune	Mr. Nivangune
12	Class teachers need to identify parents for NAAC visit	All CTs
13	10 alumni to be identified by Mrs. Dongare for NAAC visit	Mrs. Dongare
14	8 BE projects to be selected for demo during NAAC visit	Mrs. Ghawate
15	Faculty should report issues in lab in maintenance register	All concerned faculty
16	SE unit test 1 starting from 26 Sept. prepare internal test paper using Bloom's taxonomy	All SE faculty
17	Mrs. Kulkarni Briefed about conduction Seminar & technical communication of TE	All concerned faculty

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Ref. No. : SAE/Comp/2022-23/

Date: 6/10/2022

Department of Computer Engineering

MINUTES OF MEETING:

Sr. No.	Details	Action
1	As per Institute academic calendar , the teaching to TE BE is to be completed by 21 october.	All concerned faculty
2	Syllabus completion status report to be submitted to the Principal.	HOD
3	In order to complete the syllabus , extra lectures to be arranged between 4 to 5pm every day. Free slots to be utilized for lectures . Time table coordinator need to prepare revised time table.	Time table coordinator
4	AS per our academic calendar , the submission of TE & BE is to be accepted on 27 & 28 october.	All concerned faculty
5	TE BE mock practical /oral exam is from 31 october to 4 November. Exam coordinator need to prepare time table.	Exam coordinator
6	SPPU practical /oral exam is from 10th November . Exam coordinator need to prepare time table.	Exam coordinator
7	As per instruction from NAAC coordinator , the lab manual should include vision, mission of college & dept. PO, PSO & CO.	All concerned faculty
8	College committee will be visiting the department on 12 th October to check documents related to NAAC . Documents required to be complete before the visit.	All concerned faculty

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Ref. No. : SAE/Comp/2022-23/

Date: 31/10/2022

Department of Computer Engineering

MINUTES OF MEETING:

Sr. No.	Details	Action
1	Mock practical & oral exam scheduled in this week. Lab allocation & dates to be displayed by exam coordinator	exam coordinator & internal examiners
2	Prelim exam of TE BE is scheduled on 7,9&10 November. It is of 70 marks on units 3 to 6. Papers to be submitted before 2 November by appointed faculty. It should be as per Bloom's taxonomy. Exam Time table to be displayed by exam coordinator.	exam coordinator & prelim paper setters
3	SPPU practical & oral exam is from 14th November. Internal examiners should submit the list of S/W to be installed. Exam coordinator needs to prepare schedule & send to SPPU BOS.	exam coordinator & internal examiners
4	All TE BE faculty should complete course file & get it checked by Mr. A. N. Adapanawar	All concerned faculty
5	Mock BE project phase-1 exam is on 3 & 4 Nov. Project guide should conduct exam as per check list.	Project guides
6	All faculties are instructed to remove personal files from server.	All concerned faculty
7	Students should be informed to attach vision mission PO PSO in the journal	All concerned faculty

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Ref. No. : SAE/Comp/2022-23/

Date: 28/11/2022

Department of Computer Engineering

MINUTES OF MEETING:

Sr. No.	Details	Action
1	Teaching duty allocation for the sem2 of AY 2022-23 was discussed & allocated	All concerned faculty
2	Faculties were instructed to prepare Lab manual & course file of the allocated courses by 31 December 2022.	All concerned faculty
3	ACES club members are instructed to remove their items from Room 218 .	ACES coordinator
4	Second visit of mock NAAC committee is scheduled on12 Dec 2022. All faculty need to complete the allocated tasks. posters to be prepared by allocated faculty: Dept activity photos: ACES & video of ACES showing various activities.-Mr. Nivangune Project: Mrs. Ghawte papers: Mrs. Ghawte poster & video of achievements: Mrs. Shahapurkar Alumni: Mrs. Dongare placement : Mr. Sambhar	All concerned faculty
5	Identify minimum five BE projects each of 21-22 (Mrs. Bahir) & 22-23 (Mrs. Ghawte) for show casing during NAAC visit	BE project coordinators
6	Identify two parents for interaction with NAAC committee	TGs
7	Add one small descriptive page in allocated NAAC files	All NAAC file coordinators

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Ref. No. : SAE/Comp/2022-23/

Date: 12/12/2022

Department of Computer Engineering

MINUTES OF MEETING:

Sr. No.	Details	Action
1	Submit course file of sem 1 of 22-23 by 15th December to the HOD office.	All faculty
2	Ms. S.A.Bahir has been appointed as web site coordinator from computer dept	-
3	Refer to the Term work policy document before finalizing the term work marks	All concerned faculty
4	Faculties who have been allocated the preparation of Lab manual of semester 2 are instructed to use given format & keep pdf in server before 15th December.	All concerned faculty
5	All internal examiners should complete marks entry on SPPU website & Get confirmed by external before 15 Dec. Submit the PDF of mark sheets to exam coordinator.	All internal examiners

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15	Mr. G. S. Nikam	
16	Mrs. A. G. Shahapurkar	
17	Mrs. K. T. Mohite	
18	Mrs. S. M. Shelke	
19	Mrs. P. J. Hajare	
20	Mrs. V. S. Khandagle	
21	Mrs. S. V. Wankhade	
22	Mrs. M. S. Sanap	
23	Ms. S. A. Mhaske	
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25	Ms. R. S. Meshram	
26	Mrs. A. Pimpalkar	
27	Mrs. S. N. Mhasawade	

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☎ : (020) 26934441, 26934550, ,Website : www.sae.sinhgad.edu

Ref. No. : SAE/Comp/2022-23/

Date:21/12/2022

Department of Computer Engineering

MINUTES OF MEETING:

Sr. No.	Details	Action
1	SE practical , oral exam schedule to be prepared by Mrs. Falak & preparation of mark sheets by TAs.	Exam coordinator & TAs
2	Mr. Kamthe will prepare a New folder by NAAC 2023 in server & faculty to update NAAC documents there.	All concerned faculty
3	All faculty to Submit course files & TG records of sem1 of 22-23., by 22nd December	All concerned faculty
4	Guidelines for course files: All faculty to attach print of ICT tools used. give one print to Mrs. Shaikh model answers of SPPU QP or internal exam Take print of unit test 1 & prelim QP again with CO mapping.. submit one copy to Mrs. to Falak course files till 19-20 should have 16 points course files after 20-21should have 20 points	All concerned faculty
	NAAC file final corrections by 23 December. Records of 22-23 to be kept in files but summary of 22-23 not to be printed	All concerned faculty
5	All faculty to upload all learning resources on MS team . TAs to add students & faculty on MS team MS team coordinator is Mrs. Mhasawade	All concerned faculty
6	Mr. kamthe should prepare room no. 127 for presentation with PC & projector.	TA

HOD

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Dept. of Computer Engg.
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Date: 12/01/2023

Sr. No.	Name of Faculty	Sign
1	Mr. S. N. Shelke	
2	Mr. A. N. Adapanawar	
3	Mr. M. K. Nivangune	
4	Mrs. M. E. Sanap	
5	Mrs. P.R.Dongre	
6	Mrs. D.L.Falak	
7	Mr. G. S. Nikam	
8	Mrs.S.P.Sondawale	
9	Mr. V.K. Sambhar	
10	Mrs. A.G. Shahapurkar	
11	Mrs. P.V.Kulkarni	
12	Mrs. S.M. Shelke	
13	Mrs.P.J. Hajare	
14	Mrs.V.S. Khandagale	
15	Mrs.S.A.Shaikh	
16	Mrs. S.B. Ghawate	
17	Mrs. K.T. Mohite	
18	Mrs. M.A.Giri	
19	Ms. S. A. Mhaske	
20	Mrs.R.S.Meshram	
21	Ms. S.N.Mhasawade	
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23	Mrs.Y. K. Veer	
24	Mrs.S. R. Patil	
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Ref. No. : SAE/Comp/2022-23/

Date:12/1/2023

Department of Computer Engineering

MINUTES OF MEETING:

Sr. No.	Details
1	Committee of principals visited department on 11 Jan 2023. Discussion was held & respective faculties were instructed to make corrections as per suggestions from the committee.
2	college peer visit consisting of the principal, IQAC team to department is on 16th Jan.
3	Lab in charge to prepare presentation of their lab .
4	Itinerary of NAAC peer team to computer dept is to be planned by Mr. A. N. Adapanawar
5	All BE projects have to show case their projects on 16th & 19th Jan. Respective project guides to inform their groups & coordinate.
6	Faculty who will be taking BE courses in sem 2 of 22-23 , can attend online BE FOP arranged by SPPU.

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Ref. No. : SAE/Comp/2022-23/

Date:23/1/2023

Department of Computer Engineering

MINUTES OF MEETING:

1. Faculties are instructed to Attend CAP of TE & BE
2. 10 faculty are deputed for FDP an 1 to3 Feb
3. Load distribution discussed & finalized
4. Mr. Nikam will prepare timetable
5. Faculties assigned for SE Insem paper assessment & were instructed to complete assessment in the stipulated period.
6. Faculties are instructed to fill pr & or marks online
7. Exam coordinator need to settle advance taken for exam with the help of TAs
8. All Faculties are instructed to complete course files before the commencement of academics
9. Departmental Duties for semester 2 were allocated to faculty & staff

HOD

H. O. D.
Dept. of Computer Engg.
S.A.E. Kondhwa (Bk.), Pune-48.

Name of Faculty & staff	Sign
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Mr. M. K. Nivangune	
Mrs. M. S. Sanap	
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Mrs. S. P. Sondawale	
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Ref. No. : SAE/Comp/2022-23/

Date:14/2/2023

Department of Computer Engineering

MINUTES OF MEETING:

1. All TGs should submit the record of calls made to students to the HOD. TE TGs should submit the record of meeting 1.
2. Faculty & staff are informed that late reporting (after 8.45am) & early going is not allowed.
3. BE Class teacher & TG need to follow up BE students whose fees are still pending.
4. Department is planning to conduct a National conference . A separate meeting will be held for finalizing the team & detailed planning
5. Department has to submit audit report & news letter to the principal's office.
6. Department will be appearing for NBA accreditation. Mr. Adapanawar will prepare pre qualifier report.
7. Faculty & staff can submit their stationary requirement to Mrs. Borkar

HOD

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Ref. No. : SAE/Comp/2022-23/ Date:7/2/2023

Department of Computer Engineering

MINUTES OF MEETING:

1. Every Faculty has to register for NEP QIP which is organized by our college and try to get registrations from other colleges.
2. STP sessions to be started from 13th February. STP faculty has to add more content such as youtube video links , PDFs , website URLs.
3. TE Attendance has to be improved by TG . CT has to submit non- reporting students to the HOD on 8th .
4. Dead stock verification is on 10th. e-waste notes, repairing notes & transfers notes are to be kept ready by TAs.
5. SE online mark entry status was reviewed . Exam coordinator has to complete the procedure.
6. lab setup status was discussed. TAs were informed to do necessary installations.
7. wifi have to be reinstalled by TAs.
8. All faculty have to complete the allotted part of AQAR 21-22 report by 10th.
9. Project competition is planned in this semester. BE project coordinator has to prepare plan & submit to the HOD .

HOD

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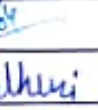
Mrs. M. A .Giri	
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7. Exam coordinator need to settle advance taken for exam with the help of TAs
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9. Departmental Duties for semester 2 were allocated to faculty & staff

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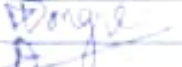
Mrs. P. R. Dongare	
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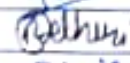
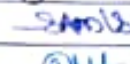
Mrs. S. Ghawate	
Mrs. K. T. Mohite	
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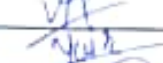
Ms. S. A. Mhaske	
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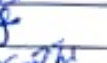
Mrs. Y. K. Veer	
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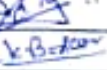
Mrs. S. Joshi	
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Ref. No. : SAE/Comp/2022-23/

Date:20/2/2023

Department of Computer Engineering

MINUTES OF MEETING:

1. Unit test 1 of TE BE is scheduled between 15 to 17 March 2023. Selected Faculty have to submit question paper by 10 March 2023.
2. college students will be participating in various college events between 5 to 10 March.
3. TG have to call parents of students whose attendance is poor.
4. Conference is planned on 26,27 April. Conference committee need to submit plan including budget & brochure .
5. BE project competition will be held at the end of march. BE project coordinator need to submit plan.
6. For PBL of SE , the groups will be roll number wise. There will be 5 students per group.
7. All faculty need to get the course file & TG records verified from academic coordinator every Friday between 4 to 5 pm only .

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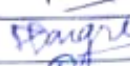
Mrs. P. R. Dongare	
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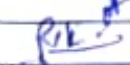
Mrs. P. V. Kulkarni	
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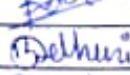
Mrs. M. A. Giri	
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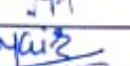
Mrs. Y. K. Veer	
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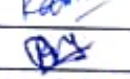
Mr. Vaidya	
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Ref. No. : SAE/Comp/2022-23/

Date:20/2/2023

Department of Computer Engineering

MINUTES OF MEETING:

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Ref. No. : SAE/Comp/2022-23/

Date:24/2/2023

Department of Computer Engineering

MINUTES OF MEETING:

1. As per the recommendations by IQAC, all departments have to take efforts in various parameters / activities.
2. In addition to three Value added programs which already running under STP , department has to arrange 2 VAP per year.
3. Feedback about curriculum has to be collected from student & faculty. Mr. Adapanawar will prepare the questionnaire . TAs will prepare the google form and to be shared to all departments.
4. Student satisfaction survey has to be coordinated by Mr. Nivangune.
5. Seminar on paper writing for TE /BE students to be coordinated Mrs. SANAP
6. Extension activity to be planned & coordinated by Mr. Nikam
7. All faculties have to register for one NPTEL course ; try to get membership of professional bodies such as ISTE CSA by end of March.
8. Patents & Copyright registration to be attempted by PhD pursuing faculty.
9. Faculty without PhD are advised to register for the PhD in this year.
10. Seminar to be arranged by Mrs. Dongre with alumni as resource person.
11. TGs to tell students to meet the HOD whose fee are pending also submit non reported student list .
12. The department has decided to have following Best practices : mentoring, Best teacher & class, pre-placement activities , division wise & subject toppers
13. Technical assistants have to conduct a training program for Technical assistants & lab assistants of all departments .

HOD

H. O. D.
Dept. of Computer Engg.
S.A.E. Kondhwa (Bk.), Pune-48.

Name of Faculty & staff	Sign
Mr. A. N. Adapanawar	
Mr. M. K. Nivangune	
Mrs. M. S. Sanap	
Mrs. P. R. Dongare	
Mrs. D. L. Falak	
Mr. G. S. Nikam	
Mrs. S. P. Sondawale	
Mr. V. K. Sambhar	
Mrs. A. G. Shahapurkar	
Mrs. P. V. Kulkarni	
Mrs. S. M. Shelke	
Mrs. P. J. Hajare	
Mrs. V. S. Khandagale	
Mrs. S. Ghawate	
Mrs. K. T. Mohite	
Mrs. M. A. Giri	
Ms. S. A. Mhaske	
Ms. R. S. Meshram	
Mrs. A.P. Pimpalkar	
Mrs. Y. K. Veer	
Mrs. K. S. Jadhav	
Mrs. S. Joshi	
Mrs. A. M. Todkar	
Mr. Teke	
Mr. Kamthe	
Mr. Vaidya	
Mrs. Borkar	

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☎ : (020) 26934441, 26934550, ,Website : www.sae.sinhgad.edu

Ref. No. : SAE/Comp/2022-23/

Date:14/3/2023

Department of Computer Engineering

MINUTES OF MEETING:

1. Mid term Submission is to be carried out between 20-26 March by all faculty who are conducting practicals.
2. TGS should take follow up of students whose fees are still pending .
3. TG to make phone calls to parents of student who were absent for unit test.
4. Subject teachers should collect answers sheets of all questions of unit test 1 from students who were absent for unit test 1 exam.
5. Subject teachers should set one Assignment per unit. Each Assignment should have 5 questions and allocate marks out of 10.This is required for CO attainment.
6. Online parent meet is planned on 24 March . Mrs. Dongre will coordinate and collect feedbacks from the parents.
7. Each individual faculty should execute events before semester end. The report of the event should have all documents. (event report , notice, letters, attendance sheets, geo tagged photos, feedback)
8. SPOC should carry out minimum one activity under MOU before the end of academic year.
9. Mrs. Todkar is appointed as department mentor Coordinator
10. Mrs. Falak will deliver a session on setting of question paper as per Blooms taxonomy and CP PO mapping.
11. All faculties who are maintaining NAAC files, should update NAAC files regularly.
12. Preparation for conference was reviewed. BE project guides should inform their groups to participate in conference and educate them about procedure.
13. Faculty who have carried out CAP duties , should submit CAP proof to Mrs. Kulkarni by 16 March.

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Mr. G. S. Nikam	
Mrs. S. P. Sondawale	
Mr. V. K. Sambhar	
Mrs. A. G. Shahapurkar	
Mrs. P. V. Kulkarni	
Mrs. S. M. Shelke	
Mrs. P. J. Hajare	
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Ref. No. : SAE/Comp/2022-23/ Date:10/4/2023

Department of Computer Engineering

MINUTES OF MEETING:

1.	End of academic session is on 20 May . All faculty need to plan sessions so as to complete the theory & practical syllabus .
2.	Review of STP was taken. STP enrollment document to be submitted by Mrs. Sanap
3.	Some faculties have been allocated duties in Mission admission 2023. They were briefed about their roles &responsibilities .
4.	Result of TE &SE ofsem 1 is declared by SPPU. As per our quality policy , we have to conduct remedial classes .Mrs. Giri will submit plan to the HOD.
5.	Mrs. Yadav has to submit Vlab utilization report to the HOD & college coordinator.
6.	Budget of computer dept for FY 23-24 to be submitted . Faculties & TAs need to submit the requirements of equipment , software , consumables , paper publications
7.	TAs should submit Student feedback about teachers to the HOD
8.	The PCs were formatted for CBT exam . so TAs should install softwares as needed by faculty required for conduction of practicals
9.	PBL guides should follow uptheir groups to submit report before term end.

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Ref. No. : SAE/Comp/2022-23/

Date:24/4/2023

Department of Computer Engineering

MINUTES OF MEETING:

1. Faculty who have been appointed as examiner for Insem paper assessment should complete assessment before due time & with due diligence.
2. Alumni meet is scheduled on 28th April. TAs have to confirm the attendees by calling them. Faculty appointed for registration desk are Mrs. Khandagale Mrs. Shelke & Mr. Nikam. Mrs Dongare will coordinate the event.
3. Class teachers should submit midterm submission reports. All midterm certificates are to be kept in file by Mrs. Borkar .
4. TAs have been assigned task of furniture deadstock numbering in coordination with office.
5. Dept TPO should inform parents of students who were absent for T&P events.
6. TGs are instructed to call students whose fees are pending.
7. Mr. Adapanawar should prepare forms for curriculum Feedback to be collected from student teacher & employer .
8. All faculty should complete course file & allocated NAAC file before term end.
9. A project competition "project mania" is scheduled on 4th May . Mrs. Ghawate will prepare plan & coordinate the event

HOD

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Name of Faculty& staff	Sign
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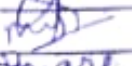
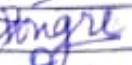
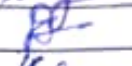
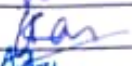
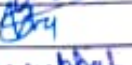
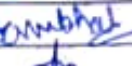
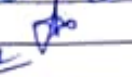
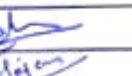
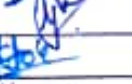
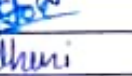
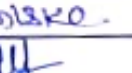
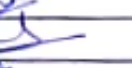
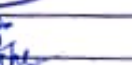
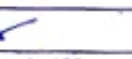
Mr. M. K. Nivangune	
Mrs. M. S. Sanap	
Mrs. P. R .Dongare	
Mrs. D.L.Falak	
Mr. G. S. Nikam	
Mrs. S. P. Sondawale	
Mr. V. K. Sambhar	
Mrs. A. G. Shahapurkar	
Mrs. P. V .Kulkarni	
Mrs. S. M. Shelke	
Mrs. P. J. Hajare	
Mrs.V. S. Khandagle	
Mrs. S.B. Ghawate	
Mrs. K. T. Mohite	
Mrs. M. A. Giri	
Ms. S. A. Mhaske	
Ms. R. S. Meshram	
Mrs. A. P. Pimpalkar	
Mrs. Y. K. Veer	
Mrs. K. S. Jadhav	
Mrs. S. A. Joshi	
Mrs. A. M. Todkar	
Mrs. J. H. Yadav	
Mr. Teke	
Mr. Kamthe	
Mr. Vaidya	
Ms. Borkar	

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Ref. No. : SAE/Comp/2022-23/ Date:3/5/2023

Department of Computer Engineering

MINUTES OF MEETING:

1. Preparation status was discussed for TE parents meet to be conducted on 4th May.
2. TE term end is on 10th May & SE term end is on 20th May. The concerned faculty need to complete the syllabus & practicals , by taking extra turns if needed.
3. BE project competition is planned on 8th May. Since labs will be occupied, there will be only SE theory lectures.
4. BE mock exam of LP-5 is scheduled on 11 &12 May. Mr. Nikam, Mrs. joshi Mrs.sanap will be examiners. On these days only theory classes will be held for SE.
5. TE BE prelim exam is scheduled on 15 & 16 May. Concerned faculty should submit QP by 9 May. Also on these two days there will be DS mock practical exam of SE
6. TE practical mock exam is scheduled on 17,18,19 May.
7. Internal examiner appointment for SPPU practical /oral exam is to be uploaded by Mrs. Falak.
8. Technical assistants should accept exam forms only between 1.15 to 2 & 4 to 5 .
9. Faculty should not take submission of students whose fee is pending.
10. Faculties were instructed to complete course file in all respects as per course file format & submit to the HOD before 30 May
11. NAAC has revised its accreditation process , so file reallocation was done as per new version. Concerned faculty have to keep all records of 22-23 in their allotted NAAC files before the end of academic year.
12. Faculties had planned various events for 22-23 . The faculties need to conduct events as per plan before the end of academic year & submit the report of conducted event by 22 May

HOD

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Ref. No. : SAE/Comp/2022-23/ Date:12/5/2023

Department of Computer Engineering

MINUTES OF MEETING:

1. BE students' farewell is planned on 19 may 2 to 5 pm. Mr. Nivangune will coordinate the event with the help of ACES team.
   photo shoot of all students with faculty & principal is planned at 10.30a.
2. Vacation for eligible faculty is between 21 may to 30 June. 30 days for regular faculty. Faculties who have completed 1 year in STES, they have 1 week vacation.2. Faculties who have completed 2 year in STES, they have 2 week vacation.
3. PBL presentations of SE is to be planned by PBL coordinator
4. SE MPL mock oral exam is planned on 23 & 24 May.
5. TE BE practical exam is starting from 22 May . Internal examiner & experts have to inform TAs about list of softwares installations to be done in their labs . TAs have to complete installations by 18th.

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Ref. No. : SAE/Comp/2022-23/ Date:24/5/2023

Department of Computer Engineering

MINUTES OF MEETING:

1. Verification & Submission of course files & TG file of sem 2 of AY 22-23 , NAAC files with updates for AY 22-23 is scheduled on 26 May .
2. Load allocation of sem 1 of AY 23-24 was disseminated to faculty.
3. Faculty have to prepare & show course file before the start of next academics
4. Lab manual of sem 1 has to be updated by concerned Faculty before the start of next academics
5. Faculty who is eligible for vacation have to submit vacation form before availing the vacation.

HOD

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course file check report for sem 1 of AY 22-23

Faculty name	Before delivery											During & after delivery				
	Syllabus	course outcomes (CO)	CO-PO mapping Matrix	Time Table	Teaching Plan	SPPU Question Papers	theory Question Bank	MCQs	Model Solution	PPT	Notes	Teaching Plan updates	Attendance Record	Internal Tests records	CO Attainment	students Feedback
Mrs. Madhuri S. Kale	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Mrs Rupali R. Yadav	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Mrs. D.R. Anekar	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Mrs. P.Y. Pawar	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Mrs. Pragati U. Ambekar	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Mrs. P. S. Bargaje	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dr. S. L. Bargaje	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Mrs Rupali R. Yadav	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Mrs Madhuri S. Kale	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Mr. A. M. Magar	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Mr. O. M. Ghag	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Mr. A. M. Magar	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Mrs. P.S. Bargaje	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Mr. Pragati U. Ambekar	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dr. S.S. Kulkarni	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

HOD

H.O.D.
Dept. of Information Technology
SINHGAD ACADEMY OF ENGG.
Kondhawa (Bk.), Pune-411 048.

SINHGAD ACADEMY OF ENGINEERING
Department of Information Technology

Course file Assesment Report for Sem II of AY 2022-23

Sr. No	Faculty name	Year	subject	Before Commencement of Term										After Conclusion of Term				
				Syllabus	course outcomes (CO)	CO-PO mapping Matrix	Time Table	Teaching Plan	SPPU Question Papers	theory Question Bank	Model Solution	PPT	Notes	Teaching Plan updates	Attendance Record	Internal Tests records	CO Attainment	students Feedback
1	Dr. S. S. Kulkarni	BE	S&E	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2	Dr. S. L. Bangare	BE	BAI	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
		SE	SE	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
3	Mrs. D. R. Anekar	TE	WAD	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
4	Mrs. P. Y. Pawar	SE	CG	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
5	Mrs. P. S. Bangare	TE	DSBDA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
6	Mr. L. J. Deokate	BE	DS	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
7	Mr. O. M. Ghag	BE	SC	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
		SE	PA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
8	Mrs. M. S. Kale	TE	CNS	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
9	Ms. R. R. Yadav	TE	CC	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
10	Ms. P. U. Ambekar	SE	DBMS	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Dr. S. S. Kulkarni
HOD