



SINHGAD TECHNICAL EDUCATION SOCIETY'S
SINHGAD INSTITUTE OF BUSINESS
ADMINISTRATION AND RESEARCH



(Approved by AICTE, Recognized by Government of Maharashtra, Affiliated to Savitribai Phule Pune University)

Near PMC Octroi Post, Kondhwa - Saswad Road, Kondhwa (Bk), Pune - 411048
 Phone : +91 20 26933635 / 26934543 Email: director_sibar@sinhgad.edu Web: www.sinhgad.edu

Established systems and procedures for maintaining and utilizing physical, academic and support facilities as -

The institute has appointed a team of personnel of all kinds of maintenance staff on the payroll of the institute /society which is duly supervised by the Registrar / Office superintendent. Student and staff feedback mechanisms are used to maintain/upgrade/enhance existing facilities. A need analysis is conducted for additional requirements. Proposal is scrutinized and sanctioned by the purchase committee and accordingly the requirement is forwarded to the society head office. Taking need into consideration, the budget is allocated or sanctioned separately. The maintenance of the institute along with the classrooms, computers laboratories, faculty rooms, gardens, etc. is carried out regularly and on a requirement basis. Maintenance is done by the contract dealers / service providers.

Physical, Academic and support facilities

SR.NO	Particulars	Flow
1	Housekeeping	1)Day wise cleaning of washrooms, classrooms, passages and institute's premises. 2) Weekly cleaning of the water cooler. Maintenance done annually. 3) Curtains from the classroom are washed every 2 weeks.
2	Civil work	1)Requirements with requisition submitted by director to the Estate department. 2)The Estate department further handles and works on issues.
3	Electrical department	1)Separate department to work and solve electrical issues. 2)Required materials raised can be sanctioned by the director and bought.
4	Gardening	1)Separate dedicated team 2)Work on watering the lawn on a timely basis. 3)Shape trees and plants around. 4)Appropriate use of fertilizers if required.
5	Common Facilities	1)All sister institutes work together through common meeting of each agenda 2)Responsibilities are divided and workflow is diversified.

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Celebrating 30 Years



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Sports Complex

Sr no	Particulars	Flow
1	Ground	1)Ground available for Basketball, volleyball, Tennis court. 2)All above facilities are common and taken care of by the estate office. 3)Permission required prior to use these facilities.
2	Sports Equipments	1)Sports equipment available for all above sports and maintained and kept in the store room. 2)Students participating in sports can use them and return back it in store room

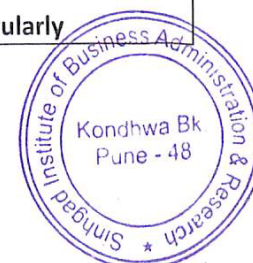
Computers

Sr no	Particulars	Flow
1	Maintenance	1)Technical team takes care of computer and ICT 2)Cleaning done on daily basis by housekeeping staff 3)Wifi checked on workings and issues by technical team 4)Instruments which are not working are checked and repaired by respective vendors from where they are purchased 5)Computer hardware and software are replaced or upgraded on regular basis as per requirements. 6)CCTV, LEARNING RESOURCES, DIGITAL LIBRARY are upgraded as and when

LIBRARY

Sr no	Particulars	Flow
1	Requirements	1)Requirements in new edition of books, magazines are mentioned by faculty members 2)Books are ordered as per requirements
2	Housekeeping	1)Cleaning and dusting done by housekeeping staff regularly 2)Library shelves are cleaned regularly

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Classroom

Sr no	Particulars	Flow
1	Classroom standards	1)Institute follows classroom as per AICTE and SPPU norms 2)Ventilation is taken care of 3)Classrooms are cleaned on regular basis 4)Projectors are maintained by technical team

Health Centre

Sr no	Particulars	Flow
1	Medical Centre	1)Institute's medical facility at 0.5km 2)Minor health issues can be treated 3)Institutes vehicle available for transportation

Laboratories

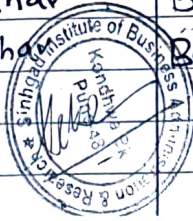
Sr no	Particulars	Flow
1	Laboratories	1)Software and servers are updated as per SPPU MCA management syllabus. 2)All the labs are well equipped as per AICTE AND SPPU norms. 3)Housekeeping staff are supposed to clean the lab on a regular basis. 4)All computers are connected through LAN cables. 5)All Lan cables are connected through switches and all switches are connected through routers. 6)Technical staff moderating Laboratories. 7)Logbooks are maintained in each Laboratory. 8)UPS and Generator facility available for power backup.



Celebrating 30 Years

SPORTSMATERIALREGISTER

ISSUE DATE	STUDENT NAME	SPORTS EQUIPMENT	RETURN DATE	SIGN
7/6/21	Aniket Shinde	Racket	7/6/21	Aniket
12/6/21	Rushabh Gaikwad	Football	12/6/21	P
5/6/21	Nishad Jadhav	Basketball	25/6/21	NJ
9/7/21	Sitaram Narawade	Basketball	9/7/21	Sitaram
21/7/21	Prasaad Phinwar	Badminton	21/7/21	Prasaad
20/8/21	Hrushikesh Satav	Cricket ball	20/8/21	Satav
2/9/21	Nishad Jadhav	Basketball	2/9/21	NJ
12/9/21	Rahul Ghodake	Bat	12/9/21	Rahul
13/9/21	Rahul Ghodake	Bat	13/9/21	Rahul
12/12/21	Hanumant Pujari	Basketball	12/12/21	HPujari
7/4/22	Aniket Shinde	Racket	7/4/22	Aniket
22/4/22	Rushikesh Bhatnagar	Tennis Ball	22/4/22	Rushikesh
5/5/22	Omkar Bangale	Basketball	5/5/22	Omkar
10/7/22	Sitaram Narawade	Cricket ball	10/7/22	Sitaram
11/8/22	Nishad Jadhav	Basketball	11/8/22	NJ
12/8/22	Nishad Jadhav	Basketball	12/8/22	NJ





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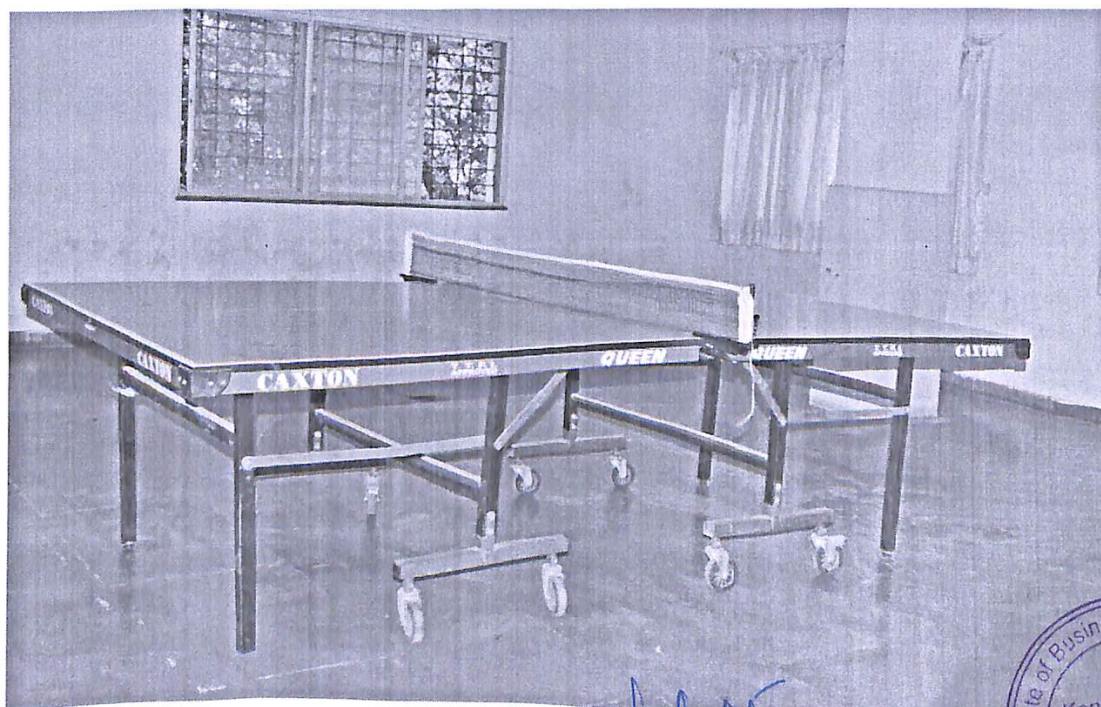
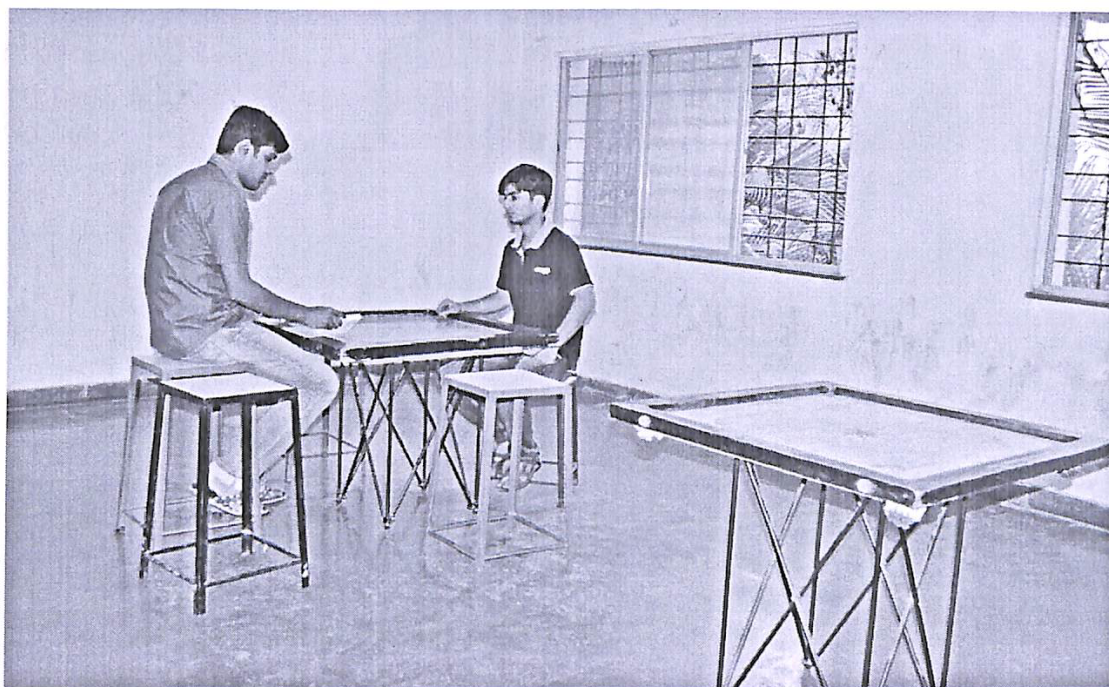
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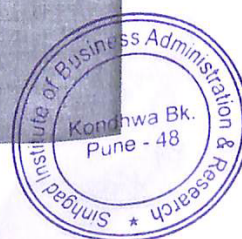


Sinhgad Institutes

Indoor Games



Signature





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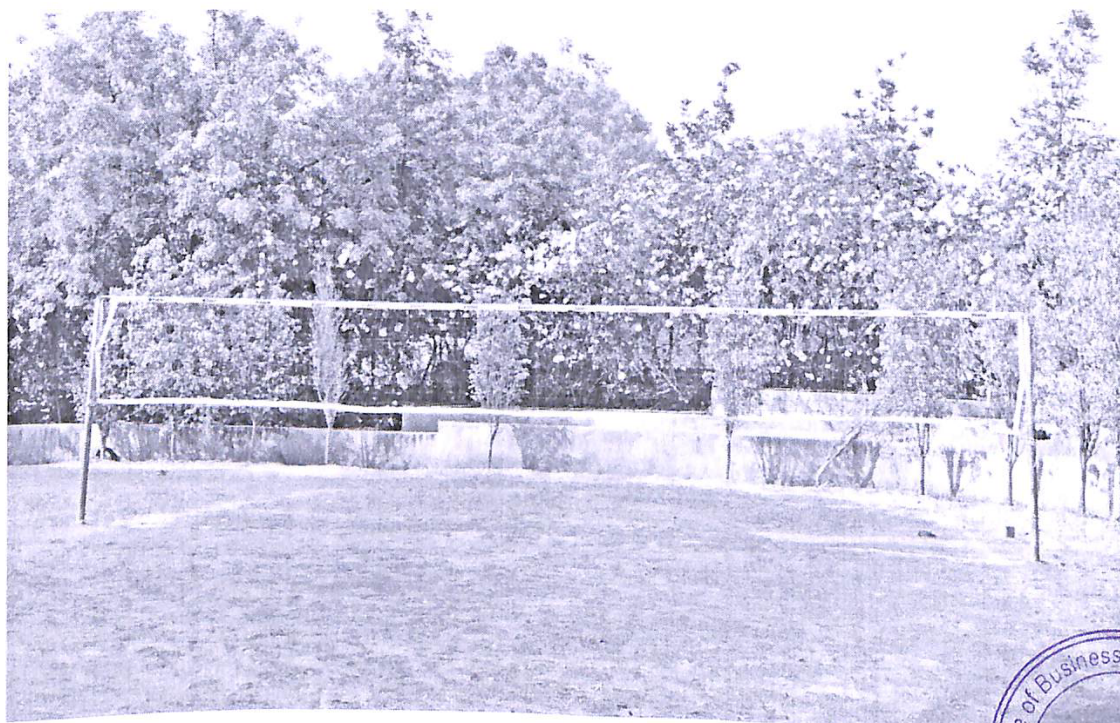
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Sinhgad Institutes

Outdoor Games





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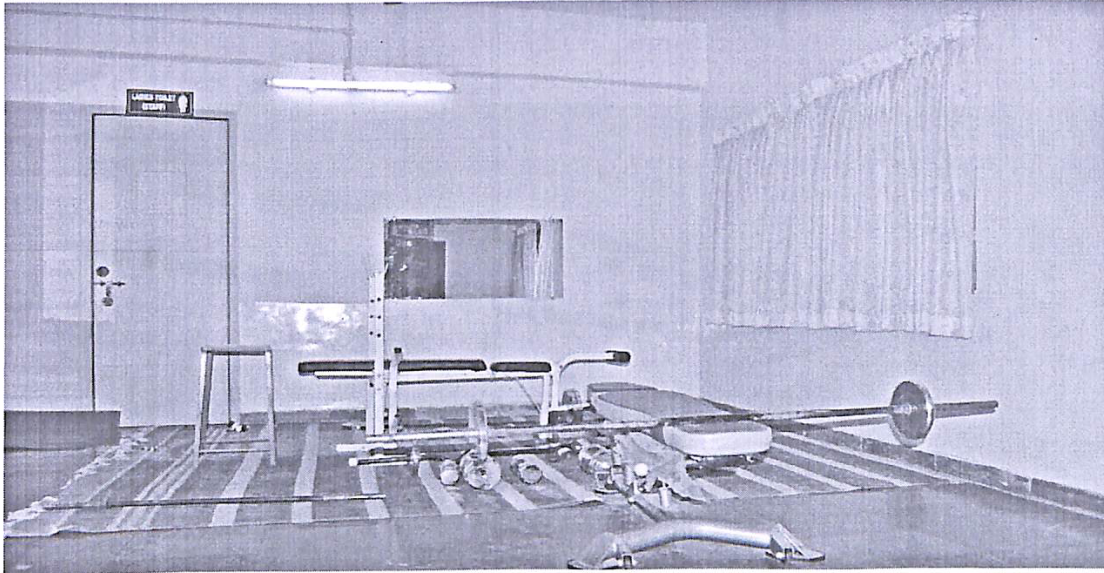
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Sinhgad Institutes

Gymnasium





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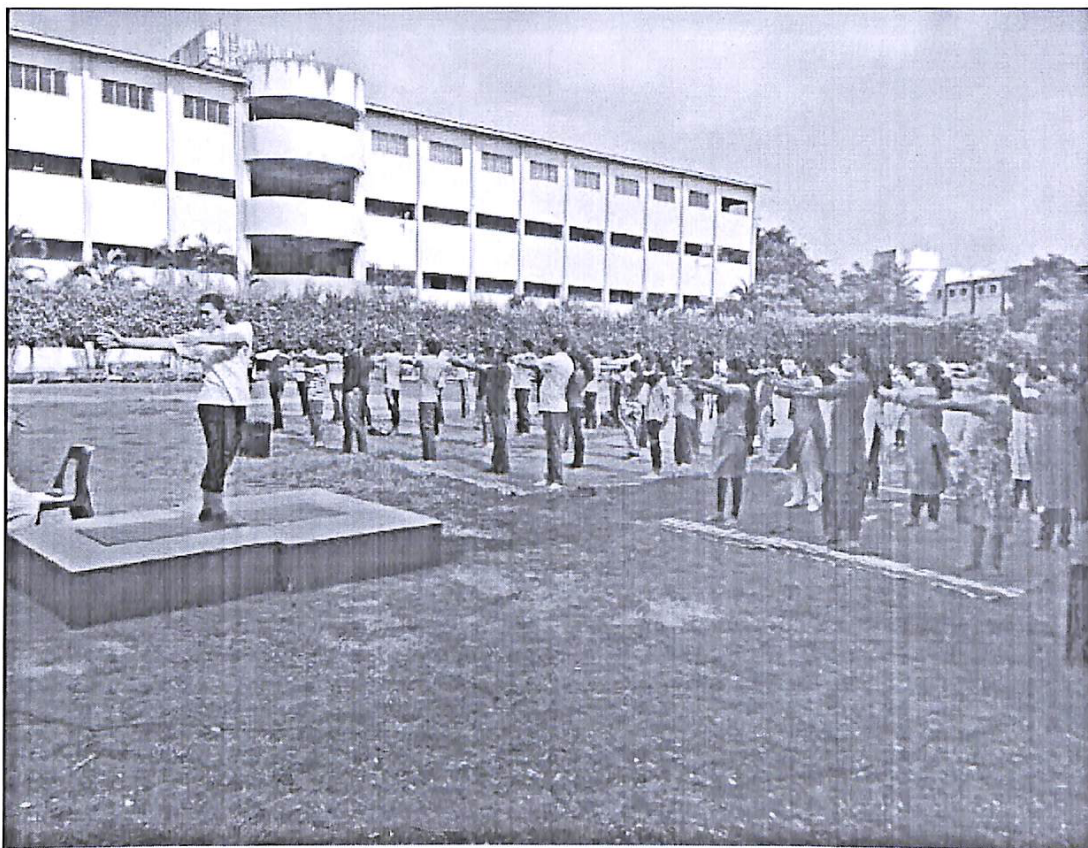
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Sinhgad Institutes

Yoga Centre





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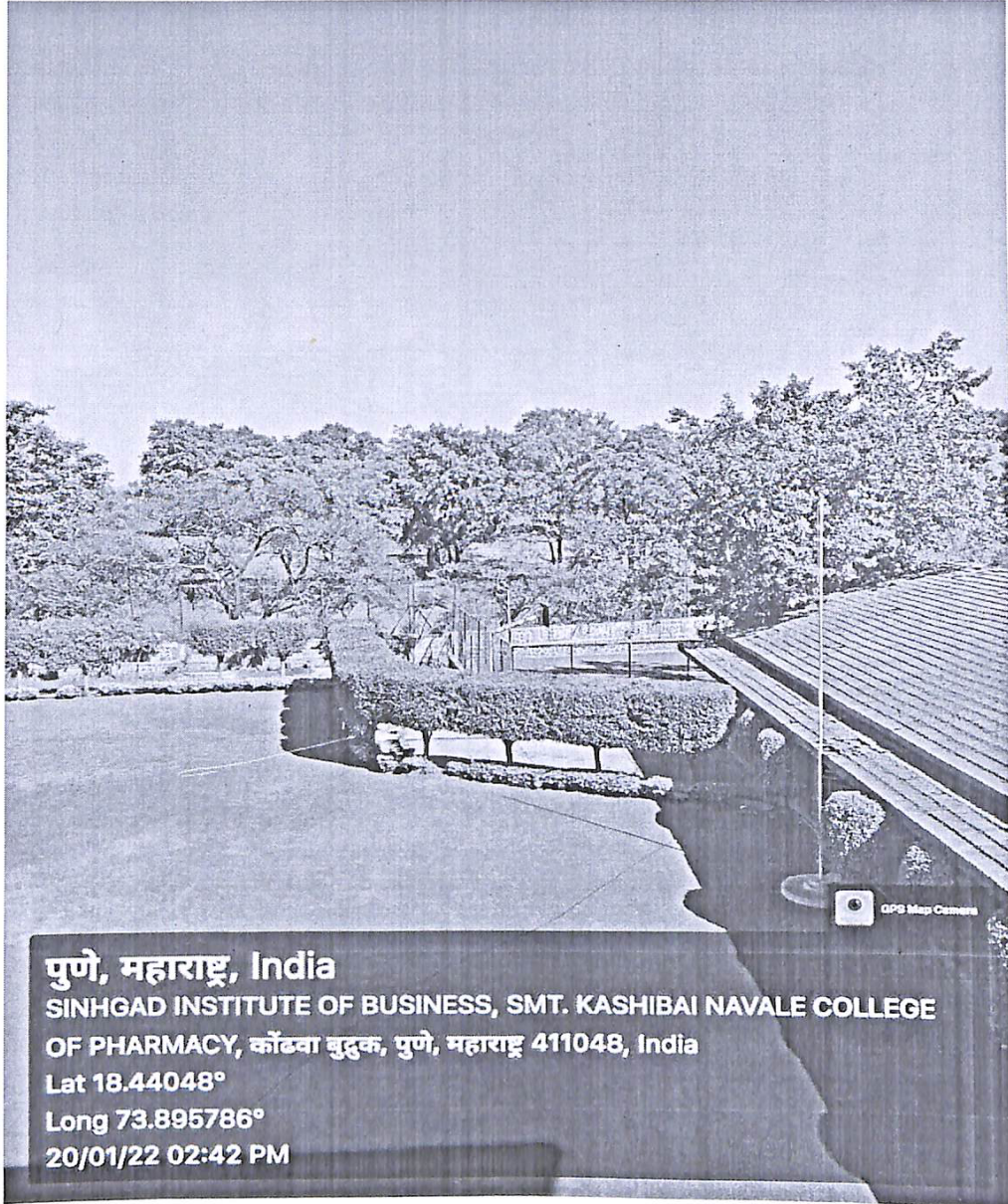
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Sinhgad Institutes

SIBAR Lawn



पुणे, महाराष्ट्र, India

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OF PHARMACY, कोंढवा बुद्रुक, पुणे, महाराष्ट्र 411048, India

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Long 73.895786°

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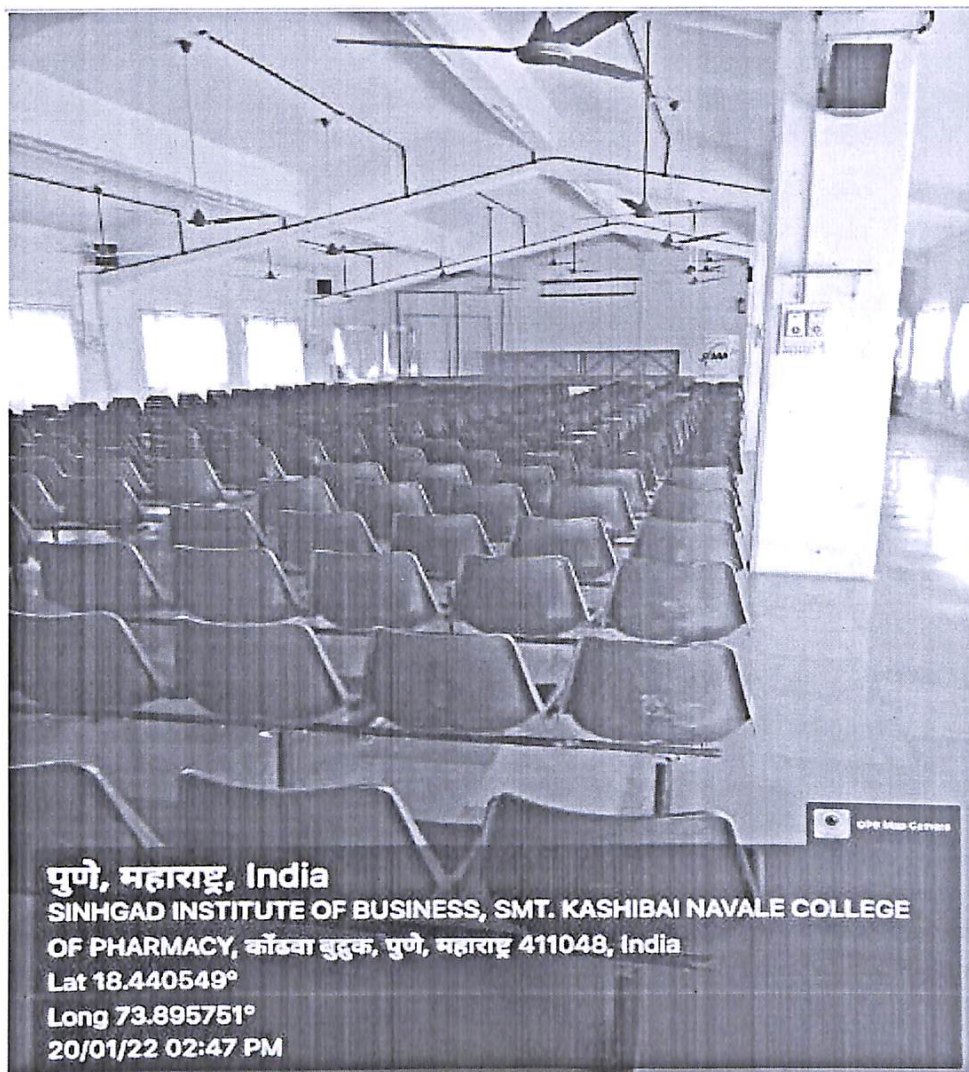
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Sinhgad Institutes

Auditorium



पुणे, महाराष्ट्र, India

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Sinhgad Institutes

Seminar Hall



GPS Map Camera

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