

Notice

A Meeting of the IQAC will be held on 25/10/2021 at 12 am. All members of the IQAC are requested to attend.

Agenda

1. To take the review of previous meeting.
2. To discuss time table, subject allocation for new semester.
3. Enhancement of Industry- Institute interaction for practical application of new ideas.
4. To identify new area of FDP for faculty improvement.
5. Implementation of NPTEL, SWAYAM and spoken tutorial online courses.
6. Enhancing Alumni Interaction for better industry linkage
7. To give overview of feedback of students, parents and other stakeholders.

Dr. Krishna Sharma

IQAC Coordinator



Dr. Anil Nagtilak

Director-SIBACA

DIRECTOR
Sinhgad Institute of Business Administration
& Computer Application
Gat No. 309/310, Kusgaon (Bk),
Off. Mumbai Pune Express Highway,
Lonavala-410 401 Dist. Pune

IQAC ATTENDANCE

Sr. No	Position	Name of Member	Designation	Signature
1	Chairperson	Anil Nagtilak	Director, SIBACA	<i>Anil</i>
2	Management members	Dr. M.S Gaikwad	Campus Director	<i>M.S Gaikwad</i>
		Dr. S.U. Gawade	Director-STES	<i>S.U. Gawade</i>
		Dr. Vijaya Puranik	Member	
3	Head Research	Dr. Rajendra Bhadale	Associate Professor	<i>Rajendra</i>
	Head Academics	Dr. Reena Nath	Asst. Professor	<i>Reena</i>
	Head Student Training	Dr. B. Jagdale	Associate Professor	<i>B. Jagdale</i>
	Academic Coordinator	Mrs. Rebeca Cowan	Sr. Office Staff	<i>Rebeca</i>
4	Employer	Mr. Kishor Shelke	HR Head, Parle	<i>Kishor</i>
	Industrialist	Mr. Vijay Mankar	Hotel Industry	<i>Vijay</i>
5	IQAC Coordinator	Dr. Krishna Sharma	Professor	<i>Krishna</i>
6	Alumni Representative	Mr. Rowland Lopez		<i>Rowland</i>
7	Student representative	Mr. Ishwar Turankar		<i>Ishwar</i>
8	Parent Representative	Mr. Gaikwad		<i>Gaikwad</i>



MINUTES OF IQAC MEETING HELD ON 25.10.2021

The meeting of IQAC was held on 25th Oct. 2021 in the board room at 12 a.m . The minutes of the meetings are as follows:-

The IQAC Coordinator welcomed everybody to the meeting and recites the agenda in front of the members.

1. Review of last meeting, action taken to implement last meeting decision.
2. To discuss time table and plan for new semester.
3. Academic Head discussed about time table structure and academic calendar, various value added sessions under enriched Thursday.
4. Enhancement of Industry institute interaction for betterment of students, Dr. B. Jagdale briefed about pre placement grooming sessions which includes GD, PI, communication skills, coding, email etiquettes, presentation skills etc were discussed for the improvement of students.
5. Dr. Anil Nagtilak guided to faculty members for enrollment of FDP programme under SPPU, SWAYAM, NPTEL for skill development.
6. Head Academics, Dr. Reena Nath discussed about the various criteria for feedback system of different stakeholders for the continued improvement.
7. Committee recommended that students should given proper guidance before registration during placement process for better understanding and improving selection ratio.

The meeting ended with vote of Thanks.



Dr. Anil Nagtilak

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Action Taken Report based on MOM of 12th July 2021 Meeting

Sr. No	Decision	Action Initiated
1	To Improve Attendance	Faculty called to parents and intimated the non attendance issue with their parents and importance of regular session for better placement.
2	To complete the syllabus in time, revision, class test, internal exam etc as per schedule to fill the internal marks in SPPU website	Dr. Reena Nath conducted the faculty wise review, subject wise and all the faculty completed the course as per given deadline.
3	Timely submission of Ph.D Thesis of enrolled students in research centre	Research Head- Dr. Rajendra Bhadale coordinated with all Ph.D Guides and registered students and guided them for timely submission of their progress report
4	To prepare the Industry link STP(Students Training Programme)	STP Coordinator, Dr. Krishna Sharma and Students Training Coordinator jointly prepared the new STP module for effective students training.

