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Notice

A Meeting of the IQAC will be held on 12/7/2021 at 11 am. All members of the IQAC are requested to attend.

Agenda

1. Review of the previous meeting
2. To take review and necessary action plan for low attendance in online session
3. To take review and necessary action plan for syllabus completion status.
4. To take review of students assignments, test, MCQ etc
5. To Plan for profiling of the students for placement perspective
6. To analyze the status of mentor mentee.
7. To identify new MOU opportunities
8. To plan online guest lecturers session online
9. Any other item with the permission of the Chair


Dr. Krishna Sharma

IQAC Coordinator


Dr. Anil Nagtilak

Director-SIBACA



DIRECTOR
Sinhgad Institute of Business Administration
& Computer Application
Gat No. 309/310, Kusgaon (Bk),
Off. Mumbai Pune Express Highway,
LonaVala-410 401 Dist. Pune

IQAC ATTENDANCE

Sr. No	Position	Name of Member	Designation	Signature
1	Chairperson	Anil Nagtilak	Director, SIBACA	<i>Anil</i>
2	Management members	Dr. M.S Gaikwad	Campus Director	<i>MS</i>
		Dr. S.U. Gawade	Director-STES	<i>S.U. Gawade</i>
		Dr. Vijaya Puranik	Member	
3	Head Research	Dr. Rajendra Bhadale	Associate Professor	<i>Rajendra</i>
	Head Academics	Dr. Reena Nath	Asst. Professor	<i>Reena</i>
	Head Student Training	Dr. B. Jagdale	Associate Professor	
	Academic Coordinator	Mrs. Rebeca Cowan	Sr. Office Staff	<i>Rebeca</i>
4	Employer	Mr. Kishor Shelke	HR Head, Parle	<i>Kishor</i>
	Industrialist	Mr. Vijay Mankar	Hotel Industry	<i>Mankar</i>
5	IQAC Coordinator	Dr. Krishna Sharma	Professor	<i>Krishna</i>
6	Alumni Representative	Mr. Rowland Lopez		<i>Rowland</i>
7	Student representative	Mr. Ishwar Turankar		<i>Ishwar</i>
8	Parent Representative	Mr. Gaikwad		<i>Gaikwad</i>




MINUTES OF IQAC MEETING HELD ON 12.07.2021

IQAC Coordinator Dr. Krishna Sharma welcomed all members of the IQAC. The meeting began with the importance & agenda of IQAC meeting with members present online/offline.

- 1) Review of the minutes of the last meeting.
- 2) The issue of poor attendance during on line session was discussed among the committee members to improve the attendance.
- 3) The status for the syllabus coverage discussed by the Academic Head Dr. Reena Nath
- 4) The IQAC committee also recommended to improve the industry interaction with colleges through different kind of MOU's and live assignments.
- 5) Director and Management members' emphasis on research activities of faculty members.
- 6) Research Head, Dr. Rajendra Bhadale motivated to Ph.D Registered faculty for early submission of their thesis.
- 7) Director Dr. Anil Nagtilak also suggested the industry linked students training programme for better placement to Head-Students Training, Dr. Reenanath.
- 8) Faculty members were guided for more MOU's for enhancing the Industry interface.
- 9) The IQAC committee also suggested arranging more numbers of guest lecturers from Industry.

The meeting ended with vote of Thanks.

Dr. Anil Nagtilak

Director SIBACA



DIRECTOR

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Sr. No	Decision	Action Initiated
1	Syllabus Completion in time	Head Academic- Dr. Reena Nath took the syllabus completion status faculty wise, subject wise and guided to faculty members for timely completion of syllabus before exam schedule of SPPU, Pune
2	Profiling of MBA I Sem. Students	All MBA I students were guided by Placement Head- Dr. B. Jagdale and highlighted the skills set required by different companies sector wise.
3	Formulation of Hostel and Mess committee at Institute level	Formed the committee for solving issues related to hostel and others if any at institute level.
4	Identification of institutes and colleges for MOU's for knowledge sharing	Faculty members were directed to sign MOU with the help of Head-Placement Cell.

Action Taken on the basis of MOM of meeting held on 12.10.2020

