



SINHGAD TECHNICAL EDUCATION SOCIETY'S®

**SINHGAD INSTITUTE OF BUSINESS ADMINISTRATION
AND COMPUTER APPLICATION®**

(Affiliated to University of Pune & Approved by AICTE)
Kusgaon (Bk.), Off Mumbai - Pune Expressway, Lonavala, Dist. - Pune - 410401.
Tel.: 2114-673 306, Email: director_sibaca@sinhgad.edu, Website: www.sinhgad.edu

PROF. M. N. NAVALE
M.E. (ELECT.) MIE, MBA,
Ph.D.
FOUNDER PRESIDENT

DR. (MRS.) SUNANDA M. NAVALE
B.A. M.P.M. Ph.D.
FOUNDER SECRETARY

DR. ANIL NAGTILAK
M. Com., M.Phil., FDP (IIMA),
DIRECTOR

Notice

A Meeting of the IQAC will be held on 24/12/2021 at 12 am. All members of the IQAC are requested to attend.

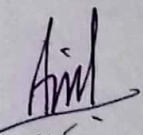
Agenda

1. To take the review of previous meeting.
2. To discuss about new STP module for skill development of students.
3. Enhancement of Industry- Institute interaction for practical application of new ideas.
4. To discuss about approval of outside state Industry visit.
5. Addition of NPTEL Certification courses for students as per their specialization.
6. Review of students and parents feedback.

Dr. Krishna Sharma


IQAC Coordinator




Dr. Anil Nagtilak

Director

DIRECTOR
Sinhgad Institute of Business Administration
& Computer Application
Cat No. 308/311, Kusgaon (Bk.),
Off. Mumbai Pune Express Highway,
Lonavala-410 401 Dist. Pune

IQAC ATTENDANCE

Sr. No	Position	Name of Member	Designation	Signature
1	Chairperson	Anil Nagtilak	Director, SIBACA	<i>Anil</i>
2	Management members	Dr. M.S Gaikwad	Campus Director	<i>M.S</i>
		Dr. S.U. Gawade	Director-STES	<i>S.U. Gawade</i>
		Dr. Vijaya Puranik	Member	
3	Head Research	Dr. Rajendra Bhadale	Associate Professor	<i>Rajendra</i>
	Head Academics	Dr. Reena Nath	Asst. Professor	<i>Reena</i>
	Head Student Training	Dr. B. Jagdale	Associate Professor	<i>B. Jagdale</i>
	Academic Coordinator	Mrs. Rebeca Cowan	Sr. Office Staff	<i>Rebeca</i>
4	Employer	Mr. Kishor Shelke	HR Head, Parle	<i>Kishor</i>
	Industrialist	Mr. Vijay Mankar	Hotel Industry	<i>Vijay</i>
5	IQAC Coordinator	Dr. Krishna Sharma	Professor	<i>K.S</i>
6	Alumni Representative	Mr. Rowland Lopez		<i>Rowland</i>
7	Student representative	Mr. Ishwar Turankar		<i>Ishwar</i>
8	Parent Representative	Mr. Gaikwad		<i>Mr. Gaikwad</i>





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MINUTES OF IQAC MEETING HELD ON 24.12.2021

The meeting of IQAC was held on 24th Dec 2021 in the board room at 12 a.m. The minutes of the meetings are as follows:-

The IQAC Coordinator welcomed everybody to the meeting and recites the agenda in front of the members.

1. Review of last meeting, action taken to implement last meeting decision.
2. To discuss time table and plan for new semester.
3. Head Academic discussed about time table structure and academic calendar, various value added sessions under enriched Thursday.
4. Enhancement of Industry institute interaction for betterment of students, Dr. B. Jagdale briefed about pre placement grooming sessions which includes GD, PI, communication skills, coding, email etiquettes, presentation skills etc were discussed for the improvement of students.
5. Campus Director, Dr. Gaikwad guided to faculty members for enrollment of FDP programme under SPPU, SWAYAM, NPTEL for skill development.
6. Head Academics, Dr. Reena Nath discussed about the various criteria for feedback system of different stakeholders for the continued improvement. She also identified the training needs for MBA Final Years students for Aptitude, reasoning and PI areas to crack the interviews for improving placement ratio.



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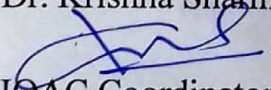
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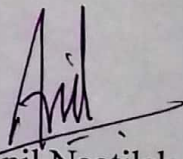
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7. Dr. Anil Nagtilak, Director SIBACA, emphasis on Industry Interaction and active MOU's for overall development of students.
 8. Head Research, Dr. Rajendra Bhadale guided to faculty members for writing Book Chapters, Research papers and case study
- The meeting ended with vote of Thanks.

Dr. Krishna Sharma

IQAC Coordinator




Dr. Anil Nagtilak

Director
DIRECTOR
Sinhgad Institute of Business Administration
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M. Com., M.Phil., FDP (IIMA), Ph.D.
DIRECTOR

Ref. No. SIBACA/2021-2022/001

Date: 18/03/2022

Notice - IQAC Meeting

2nd Internal Quality Assurance Committee (IQAC) (First of AY 2021-22) of Sinhgad Institute of Business Administration and Computer Application (SIBACA) will be held on the Friday, 18th March 2022 at 11.00 a.m at SIBACA in the IQAC office, Kusgaon, Lonavala 4101401. The meeting Agenda is as follows:-

AGENDA

1. To confirm the minutes of last IQAC meeting held on 24th Dec 2021 and note the action taken report.
2. To review the submission of NAAC- AQAR- and allied reports including NIRF for the academic year 2020-2021.
3. To review the overall performance of the college for the academic year 2020-2021.
4. To introduce new quality initiatives for the academic year 2021-2022.
5. To assess the progress status of SIP Project report and conduction of internal viva-voce.
6. To organize the Industrial visit for students.
7. To organize Swachata Abhiyan Diwas in A.Y 2021-22
8. Any other points with the permission of the chair.

All the IQAC members are requested to kindly make it convenient to attend the meeting.

Dr. Krishna Sharma
IQAC Coordinator



Dr. Anil Nagtilak
DIRECTOR
Sinhgad Institute of Business Administration
& Computer Application
Kusgaon (Bk.),
Off Mumbai - Pune Expressway,
Lonavala, Dist. Pune 410 401

IQAC ATTENDANCE
Date 18/3/2022

Sr. No	Position	Name of Member	Designation	Signature
1	Chairperson	Anil Nagtilak	Director, SIBACA	<i>Anil</i>
2	Management members	Dr. M.S Gaikwad	Campus Director	<i>M.S</i>
		Dr. S.U. Gawade	Director-STES	
		Dr. Vijaya Puranik	Member	
3	Head Research	Dr. Rajendra Bhadale	Associate Professor	<i>Rajendra</i>
	Head Academics	Dr. Reena Nath	Asst. Professor	<i>Reena</i>
	Head Student Training	Dr. B. Jagdale	Asst. Professor	
	Academic Coordinator	Mrs. Rebeca Cowan	Sr. Office Staff	<i>Rebecca</i>
4	Employer	Mr. Kishor Shelke	HR Head, Parle	
	Industrialist	Mr. Vijay Mankar	Hotel Industry	
5	IQAC Coordinator	Dr. Krishna Sharma	Professor	<i>Krishna</i>
6	Alumni Representative	Mr. Rowland Lopez		
7	Student representative	Mr. Ishwar Turankar		<i>Ishwar</i>
8	Parent Representative	Mr. Gaikwad		<i>Gaikwad</i>

Dr. Krishna Sharma
IQAC Coordinator



Anil
Dr. Anil Nagtilak
DIRECTOR
Sindhyadhas Director's Business Administration
& Computer Application
Kusgaon (Bh.),
Off Mumbai-Pune Expressway,
Lonavala Dist. Pune 410 401

Minutes of IQAC meeting

The 2nd Internal Quality Assurance Committee (IQAC) (First of A.Y. 2021-2022) of Sinhgad Institute of Business Administration and Computer Application was held on Friday, 18th March, 2022 at 11.00 am at SIBACA in IQAC office.

At the outset Dr. Anil Nagtilak, Director, SIBACA Welcome all the members.

The following Points were discussed in the meeting:

Point No. 1: To confirm the minutes of last IQAC meeting held on 24th Dec, 2021 and note the Action Taken Report (ATR).

The minutes of the last IQAC meeting held on 24th December, 2021 were presented by IQAC coordinator. Following are the important highlights of ATR.

Particulars	ATR
Preparation of time table, allocation of subjects among faculty members for smooth conduction of new session	Academic head prepared the time table, allocated the subjects among faculty members and taken the approval from Director. .
STP session was planned in advance	STP Program was executed by all the allotted faculty members and review was taken by STP Coordinator.
Placement orientation of students	Placement officer conducted placement orientation session.
Industry Interaction	Faculty members interacted with various industries for making a MOU's. Many industries responded positively and signed MOU's with Institute for mutual benefits.

Hon members gave some suggestions and minutes of meeting were confirmed to resolve as follows:

"Resolved that the minutes of the last IQAC meeting held on 24th December, 2021 be accepted and approved".

Proposed by :Dr. Krishna Sharma

Seconded by :Dr. Anil NagtilakK

The resolution was passed collectively

Point No. 2: To consider the submission of NAAC- AQAR (2020-2021) and allied reports/submission including NIRF for the academic year 2020-2021.

NAAC-AQAR (2020-2021) As submission date was extended therefore all the criteria's were reviewed before submission and all necessary changes were made during the presentation. This was also decided that final approved AQAR will be filed on or before 28th march 2022. The progress of NIRF submission was explained by Dr. Rajendra Bhadale, He discussed in detail the various aspects and obtained the suggestions from various stakeholders with respect to placement information, research related activities, financial resources and sponsored research project along with consultancy project.

Resolved that the submission of 4th AQAR for the year 2020-21 be noted while progress of NIRF report was shared by Dr. Rajendra Bhadale .

Proposed by : Dr. Krishna Sharma, Dr. Rajendra Bhadale

Seconded by : Dr. Anil Nagtilak

Point No. 3: To Review performance improvement strategy for academic year 2020-2021

The overall performance of the college for the academic year 2020-2021 was reviewed and necessary suggestions by Academic coordinator and the respective Coordinators were given.

The members expressed the satisfaction and gave some suggestions for further improvement as follows:

- a. Feedback of various stakeholders' i.e parents, alumni and Industry shall be recorded making it more accountable.
- b. Members also expressed their concern to increase the association with undergraduate colleges which are in the vicinity of the Institute.
- c. The elements of the best practices were discussed to create the differentiation among the nearby institute of the vicinity.
- d. More skill development and value added program relevant to required skills for best industry fit i.e advance excel, GST, Taxation were proposed and suggested by members.

The suggestion given by the members were noted to resolve as follows

“Resolved that the annual performance report of the college for the academic year 2020-2021 be noted”.

Proposed by : Dr. Reena Nath

Seconded by : Dr. Nilesh Patil

The resolution was passed collectively and mutually.

Point No. 4: To introduce new quality initiatives for the academic year 2021-2022.

The following initiatives for the improvement of quality enhancement in the college for the Academic Year 2021-2022 were proposed by IQAC coordinator which is as follows:

- a) Field base small projects apart from summer internship project.
- b) Organization of various events such as Traffic awareness programme, blood donation camp, swachata abhiyan, Yoga day, Women day, business plan competition, drama stage show, cultural program, more industry visit, visit to orphan houses as a part of corporate social responsibility should be organized as a regular practice.
- c) Bridge course for subjects of Marketing Management, Human resource Management, Financial Management, Operation and Supply Chain Management and Economics.
- d) Need to focus on UGC & AICTE Granted funded projects from Industry by students and faculty members.
- e) This was decided in meeting that each and every faculty members will publish minimum two research papers in Scopus and ABCDE listed journals
- f) Focus on Active MOU's
- g) Faculty members to be encouraged for the Membership for various society i.e NIPM, Maratha Chamber of Commerce, Pune Chapter.
- h) Good and selective SIP can be converted into good research papers in association with respective students.
- i) State and National level seminars and workshop should be conducted in association with SPPU under Quality Improvement Program.
- j) Leadership and entrepreneurship special sessions should be organized for the development of students.

The members suggested that the timeline and planning for each of these initiatives shall be made carefully in view of the probable distortion of the academic term and it was resolved as follows:

“ Resolved that the various quality initiatives proposed by IQAC coordinator for the academic year 2021-2022 be accepted”.

Further resolved that in the annual financial budget 2021-22 suitable provision be made for the said initiatives

Proposed by : Dr. Krishna Sharma

Seconded by : Dr. S.U Gawade

The resolution was passed unanimously.

Point No.5 To assess the progress status of SIP Project report and conduction of internal viva-voce.

Summer Internship Project is part of MBA program and mentor wise SIP status was reviewed and shared by respective Mentor and it was decided to conduct internal viva-voce before announcement of University Viva –voce date.

Point No.6 To organize Industrial Visit

Industry visits also seems to present networking opportunities for the students with the company's HR, thereby increasing the opportunities for internships, placements, etc., for students. The domain wisdom and practical outlook towards the industry & requisite skills for the industry is also known to the students. This was decided that at least one industry visit must be planned in this semester and since last two years we could not provide any practical exposure to students due covid-19.

Point No. 7 To organize Swachata Abhiyan Diwas in A.Y 2021-22

"Cleanliness is next to Godliness."It is the mantra of Mahatma Gandhiji . He demonstrated propagated and instead for individual and community cleanliness throughout his life. Following his footprints, Swachh bharat Mission campaign achieved encouraging results. Therefore, with the intention to contribute in Swachh bharat Mission all the members suggested to organize Swaccata Abhiyan Day in A.Y. 2021-22

Point No. 8: Any other items with the permission of the chair.

The following issues were raised to be considered for the Academic Year 2021-2022.

1. The students are going for University offline examination after a gap of 2 years, therefore, few measures are being taken by the college. They include question bank, mock test, assignment and counseling to improve the writing skills of the students. As wells as this was decided in the meeting to conduct internal exam for developing the skills of writing that will help them to attempt University exam effectively.
2. Research Head, Dr. Rajendra Bhadale expressed that we are lacking in research where students as well as faculty member should contribute in research and to get publish their research papers in reputed journal base i.e ABCDE Journals, Scopus and UGC care list as

available in Savitribai Phule Pune University website to boost current research activities and enhance the quality of research in the Institute.

The meeting was concluded with vote of thanks by the IQAC coordinator for the chair and the members.

Dr. Krishna Sharma
IQAC Coordinator



Dr. Anil Nagtilak
Director and Chairman IQAC
DIRECTOR

Savitribai Institute of Business Administration
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DIRECTOR

Ref. No. SIBACA/2021-2022/001

Date: 5/07/2022

Notice - IQAC Meeting

3rd Internal Quality Assurance Committee (IQAC) (First of AY 2021-22) of Sinhgad Institute of Business Administration and Computer Application(SIBACA) will be held on the Friday, 18th March 2022 at 11.00 a.m at SIBACA in the IQAC office, Kusgaon, Lonavala 4101401. The meeting Agenda is as follows:-

AGENDA

1. To confirm the minutes of IQAC meeting held on 18th March 2022
2. To Review Placement status
3. Planning for state level seminar/workshop to SPPU for grant under Quality improvement program
4. Conduction of Alumni Meet
5. Registration for Academic Bank of Credits (ABC)
6. Academic Audit
7. Planning for MBA admission for the A.Y 2022-2023
8. Preparation for time table, academic calendar for next semester.

All the IQAC members are requested to kindly make it convenient to attend the meeting.

Dr. Krishna Sharma


IQAC Coordinator




Dr. Anil Nagtilak

DIRECTOR

Sinhgad Institute of Business Administration



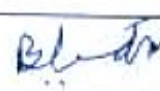





& Computer Application

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IQAC ATTENDANCE

Date 5/7/2022

Sr. No	Position	Name of Member	Designation	Signature
1	Chairperson	Anil Nagtilak	Director, SIBACA	
2	Management members	Dr. M.S. Gaikwad	Campus Director	
		Dr. S.U. Gawade	Director-STES	
		Dr. Vijaya Puranik	Member	
3	Head Research	Dr. Rajendra Bhadale	Associate Professor	
	Head Academics	Dr. Reena Nath	Asst. Professor	
	Head Student Training	Dr. B. Jagdale	Asst. Professor	
	Academic Coordinator	Mrs. Rebeca Cowan	Sr. Office Staff	
4	Employer	Mr. Kishor Shelke	HR Head, Parle	
	Industrialist	Mr. Vijay Mankar	Hotel Industry	
5	IQAC Coordinator	Dr. Krishna Sharma	Professor	
6	Alumni Representative	Mr. Rowland Lopez		
7	Student representative	Mr. Ishwar Turankar		
8	Parent Representative	Mr. Gaikwad		

Dr. Krishna Sharma

IQAC Coordinator




Dr. Anil Nagtilak

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Minutes of IQAC meeting

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At the outset Dr. Anil Nagtilak, Director, SIBACA Welcome all the members.

The following Points were discussed in the meeting:

Point No. 1: To confirm the minutes of last IQAC meeting held on 18th March 2022 and note the Action Taken Report (ATR).

The minutes of the last IQAC meeting held on 18th March 2022 were presented by IQAC coordinator. Following are the important highlights of ATR.

"Resolved that the minutes of the last IQAC meeting held on 18th March 2022 be accepted and approved".

Particulars	ATR
To review the minutes of last IQAC meeting held and progress status and participation in NIRF	AQAR Report of 2020-2021 was successfully submitted on 28 th March and Accepted by NAAC . NIRF participation was also done and necessary submission was done by Dr. Rajendra Bhadale
To Review performance improvement strategy for academic year 2020-2021	On the basis of performance review of A.Y 2020-2021 implementation for A.Y 2021-2022 includes signing of MOU's with ExcelR to impart various training modules i.e Advance excel, digital marketing etc. Feedback form was improved for more value added suggestions from various stakeholders.
Introduce new quality initiatives for the academic year 2021-2022.	As overall development of students are very important therefore in this regard various field activities i.e blood donation camp, swachata abhiyan, Yoga day, Women day, business plan competition were organized by Institute.
To assess the progress status of SIP Project report and conduction of internal Viva-voce.	Internal viva-voce for all the specializations was conducted by the Internal guide of the Institute
To conduct concurrent subjective evaluation	Internal exam was conducted to improve the writing skills of students i.e class test, assignment, topic presentation, GD&PI and term end exam.
To organize Industrial Visit	Industry visit was organized at Mala's sweets at Wai, Dist.Satara, Maharashtra total 36 students participated along with two faculty members

Proposed by :Dr. Krishna Sharma

Seconded by :Dr. Anil NagtilakK

The resolution was passed collectively

Point No. 2: To Review Placement Status

Placement Officer Dr. Bharti Jagdale presented the placement report in front of all the members. Data reveals that only 6 students were placed through campus placement process. Placement officer also discussed that in majority of cases students are not showing interest in registration while more than 250 companies visited for central placement process at Pune. In this regard Director Dr. Anil Nagtilak Sir instructed to all the mentors to coordinate with mentees and to address the reason for poor registration in spite of when huge companies are visiting for placement process.

Point No. 3 Planning for state level seminar/workshop to SPPU for grant under Quality improvement program

As state level seminars and workshops are very important platform for learning and provides huge opportunities to students as well as faculty members. Academic Coordinator Dr. Reena nath discussed the need for conduction of such seminars and Dr. Anil Nagtilak Sir assigned the responsibilities same to Dr. Pravin Bodade Sir to process the application to SPPU for further process and approval.

Point No. 4 Conduction of Alumni Meet

Dr. Anil Nagtilak Sir shared his views regarding conduction of Alumni meet as Institute was unable to organize such alumni meet since last two years due to Covid-19. As this is well known facts that alumni's are important source for industry connect and support to institute for providing summer placement and as well as final placement. Director Sir advised to Placement officer Dr. Bharti Jagdale to Plan alumni meet in current semester.

Point 5 Registrations for Academic Bank of Credits (ABC)

Academic Bank of Credits has been established on the lines of the National Academic Depository (NAD), in the sense, NAD is the backbone of ABC, where the students' academic data are held and academic awards are stored (i.e. storehouse of academic awards). Despite the fact that ABC enables students to register or commence credit transfer, As Institute is affiliated with Savitribai Phule Pune University, Pune therefore Dr. Anil Nagtilak Sir assigned the responsibility in this regard to Dr. Rajendra Bhadale Sir and Mrs. Rebecca Cowan to upload the same in SPPU / necessary portal.

Point 6 Academic Audit

The Academic Audit is routine practice in the institute to explore future opportunities in the areas of research, teaching learning process, conduction of FDP on various areas as well as organization of state and national level seminar which provides the better learning opportunities to students as well as faculty members. Academic Coordinator Dr. Reena Nath presented the overall performance report of the institute i.e syllabus completion status, internal evaluation, internal exam and student feedback to improve the gray areas.

Point 7 Planning for MBA admission for the A.Y 2022-2023

Admission Incharge Dr. Nilesh Patil shared the admission plan for A.Y 2022-23 and identified the potential areas for admission campaign and assigned the roles and responsibilities to all the members.

Point 8 Preparation for time table, academic calendar for next semester.

Dr. Anil Nagtilak Sir instructed to Academic Coordinator Dr. Reena Nath to prepare the time table , academic calendar and activity chart for the entire semester .

Resolved that the submission of 4th AQAR for the year 2020-21 be noted while progress of NIRF report was shared by Dr. Rajendra Bhadale .

Proposed by : Dr. Krishna Sharma, Dr. Rajendra Bhadale

Seconded by : Dr. Anil Nagtilak

Point No. 3: To Review performance improvement strategy for academic year 2020-2021

The overall performance of the college for the academic year 2020-2021 was reviewed and necessary suggestions by Academic coordinator and the respective Coordinators were given.

The members expressed the satisfaction and gave some suggestions for further improvement as follows:

- a. Feedback of various stakeholders' i.e parents, alumni and Industry shall be recorded making it more accountable.
- b. Members also expressed their concern to increase the association with undergraduate colleges which are in the vicinity of the Institute.
- c. The elements of the best practices were discussed to create the differentiation among the nearby institute of the vicinity.

- d. More skill development and value added program relevant to required skills for best industry fit i.e. advance excel, GST, Taxation were proposed and suggested by members.

The suggestion given by the members were noted to resolve as follows

"Resolved that the annual performance report of the college for the academic year 2020-2021 be noted".

Proposed by : Dr. Reena Nath

Seconded by : Dr. Nilesh Patil

The resolution was passed collectively and mutually.

Point No. 4: To introduce new quality initiatives for the academic year 2021-2022.

The following initiatives for the improvement of quality enhancement in the college for the Academic Year 2021-2022 were proposed by IQAC coordinator which is as follows:

- a) Field base small projects apart from summer internship project.
- b) Organization of various events such as Traffic awareness programme, blood donation camp, swachata abhiyan, Yoga day, Women day, business plan competition, drama stage show, cultural program, more industry visit, visit to orphan houses as a part of corporate social responsibility should be organized as a regular practice.
- c) Bridge course for subjects of Marketing Management, Human resource Management, Financial Management, Operation and Supply Chain Management and Economics.
- d) Need to focus on UGC & AICTE. Granted funded projects from Industry by students and faculty members.
- e) This was decided in meeting that each and every faculty members will publish minimum two research papers in Scopus and ABCDE listed journals
- f) Focus on Active MOU's
- g) Faculty members to be encouraged for the Membership for various society i.e NIPM, Maratha Chamber of Commerce, Pune Chapter.
- h) Good and selective SIP can be converted into good research papers in association with respective students.
- i) State and National level seminars and workshop should be conducted in association with SPPU under Quality Improvement Program.

- j) Leadership and entrepreneurship special sessions should be organized for the development of students.

The members suggested that the timeline and planning for each of these initiatives shall be made carefully in view of the probable distortion of the academic term and it was resolved as follows:

“ Resolved that the various quality initiatives proposed by IQAC coordinator for the academic year 2021-2022 be accepted”.

Further resolved that in the annual financial budget 2021-22 suitable provision be made for the said initiatives

Proposed by : Dr. Krishna Sharma

Seconded by : Dr. S.U Gawade

The resolution was passed unanimously.

Point No.5 To assess the progress status of SIP Project report and conduction of internal viva-voce.

Summer Internship Project is part of MBA program and mentor wise SIP status was reviewed and shared by respective Mentor and it was decided to conduct internal viva-voce before announcement of University Viva –voce date.

Point No.6 To organize Industrial Visit

Industry visits also seems to present networking opportunities for the students with the company's HR, thereby increasing the opportunities for internships, placements, etc., for students. The domain wisdom and practical outlook towards the industry & requisite skills for the industry is also known to the students. This was decided that at least one industry visit must be planned in this semester and since last two years we could not provide any practical exposure to students due covid-19.

Point No. 7 To organize Swachata Abhiyan Diwas in A.Y 2021-22

“Cleanliness is next to Godliness.”It is the mantra of Mahatma Gandhiji . He demonstrated propagated and instead for individual and community cleanliness throughout his life. Following his footprints, Swachh bharat Mission campaign achieved encouraging results. Therefore, with the intention to contribute in Swachh bharat Mission all the members suggested to organize Swaccata Abhiyan Day in A.Y. 2021-22

Point No. 8: Any other items with the permission of the chair.

The following issues were raised to be considered for the Academic Year 2021-2022.

1. The students are going for University offline examination after a gap of 2 years, therefore, few measures are being taken by the college. They include question bank, mock test, assignment and counseling to improve the writing skills of the students. As well as this was decided in the meeting to conduct internal exam for developing the skills of writing that will help them to attempt University exam effectively.
2. Research Head, Dr. Rajendra Bhadale expressed that we are lacking in research where students as well as faculty member should contribute in research and to get publish their research papers in reputed journal base i.e ABCDE Journals, Scopus and UGC care list as available in Savitribai Phule Pune University website to boost current research activities and enhance the quality of research in the Institute.

The meeting was concluded with vote of thanks by the IQAC coordinator for the chair and the members.

Dr. Krishna Sharma
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