

Minutes of Meeting I (2020-21)

Date:-21/07/2020

The meeting of Code of Conduct committee was held today in online mode on Microsoft Teams platform under the chairmanship of Dr. K. P. Patil. The following members were present for the meeting.

Sr. No.	Name of the staff	Designation
1.	Dr. K. P. Patil	Principal
2.	Dr. K. M. Gaikwad	Vice-Principal & HOD, EnTC
3.	Mr. A.D. Adappanwar	HOD, IT
4.	Mr. S. S. Yevale	HOD, Mechanical
5.	Mr. R. B. Bajare	HOD, Civil
6.	Mr. B. B. Gite	HOD, Computer
7.	Dr. Daljeet Kaur	HOD, FE

Agenda of Meeting

- Discussion regarding display of code of conduct at various places in the Institute.
- Teacher guardian meetings.
- Discussion on the amendments if any required for the code of conduct.
- Any other relevant subject at the time of meeting.

Minutes of Meeting

- Finalisation of the duties for the staff and students and then discussion about the amendments if any required.
- Teacher guardian meetings to be conducted for the awareness of the same
- Schedule of activities is asked to prepare by each of the department for the coming semester.
- Planning for the programs in the next semester is done.



 Chairman

PRINCIPAL
SINHGAD ACADEMY OF ENGINEERING
Near PMC Octroi Post,
Kondhwa-Saswad Road, Kondhwa (Bk),
Pune - 411 048

Minutes of Meeting II (2020-21)

Date: -12/01/2021

The meeting of Code of Conduct committee was held today in online mode on Microsoft Teams platform under the chairmanship of Dr. K. P. Patil. The following members were present for the meeting.

Sr. No.	Name of the staff	Designation
1.	Dr. K. P. Patil	Principal
2.	Dr. K. M. Gaikwad	Vice-Principal & HOD, EnTC
3.	Mr. A.D. Adappanwar	HOD, IT
4.	Mr. S. S. Yevale	HOD, Mechanical
5.	Mr. R. B. Bajare	HOD, Civil
6.	Mr. B. B. Gite	HOD, Computer
7.	Dr. Daljeet Kaur	HOD, FE

Agenda of Meeting

- To review disciplined working as per code of conduct
- To create awareness about the responsibilities of the students and communicate with them with the help of Teacher Guardians
- Discussion on the amendments if any required for the code of conduct.
- Any other relevant subject at the time of meeting.

Minutes of Meeting

- Checking of programs done as per the previous semester schedule.
- Schedule of activities is asked to prepare by each of the department for the coming semester.
- Planning for the programs in the next semester is done.



Chairman

PRINCIPAL
SINHGAD ACADEMY OF ENGINEERING
Near PMC Control Post,
Kondhwa Saswad Road, Kondhwa (Bk),
Pune - 411048