

**Sinhgad Technical Education Society's
Sinhgad Academy of Engineering, Kondhwa (Bk), Pune-48**

Internal Quality Assurance Cell

Minutes of Meeting

Date: 19/08/2019

Time: 11 am

First meeting of Internal Quality Assurance Cell (IQAC) of Sinhgad Academy of Engineering, Pune was held on 19th August 2019 at 11.00 am in Conference Hall of the Institute.

Principal, Dr. K. P. Patil, (Chairman, IQAC) was in the chair and following members were present for the meeting:

Prof. M. G. Bhat, Prof. S. B. Pharakute, Col. D. D. Daarke, Prof. S. S. Yevale, Prof. A. B. Ingole, Prof. B. B. Gite, Prof. A. N. Adapanawar, Prof. R. B. Bajare, Dr. Daljeet Kaur, Dr. D. K. Kamat, Mr. S. N. Kamat, Mr. Prajwal Deshmukh, Mr. Nitin Kudale, Mr. Shridhar Katti, Mr. Nivedit Mujumdar, Mr. Jeevan Singh and Prof. S. S. Kulkarni (IQAC Coordinator).

The meeting commenced with opening remark of the Principal about the overall successful performance of the previous year.

1. The IQAC coordinator welcomed all the members for the first meeting.
2. IQAC coordinator discussed activities planned for the Academic Year 2019-20.
3. It was decided to encourage students to register for online courses of NPTEL through Local Chapter of the Institute and to register for IIT Spoken Tutorial courses, also.
4. It was directed to increase efforts to make the Internship Cell more proactive for strengthening the interface of students with the industries.
5. Parent Teacher Meet feedback was reviewed and analyzed.
6. Names for Topics of Value Addition Programs (VAPs) as a part of Student Training Program (STP) 5 were finalized with necessary modifications.
7. It was directed to promote the students for pursuing higher studies in the fields of their interests in the Indigenous and Foreign Universities.
8. It was also told to motivate the students to undertake sponsored field projects through Industry Institute Interaction Cell (IIIC).
9. Result analysis of previous academic year was critically reviewed and analyzed.



Prof. S. S. Kulkarni
IQAC Coordinator



Dr. K. M. Gaikwad
Vice-Principal



Dr. K. P. Patil
Principal

**Sinhgad Technical Education Society's
Sinhgad Academy of Engineering, Kondhwa (Bk), Pune-48**

Internal Quality Assurance Cell

Minutes of Meeting

Date: 22/11/2019

Time: 11.30 am


Second meeting of Internal Quality Assurance Cell (IQAC) of Sinhgad Academy of Engineering, Pune was held on 22nd November 2019 at 11.30 am in Conference Hall of the Institute.


Principal, Dr. K. P. Patil, (Chairman, IQAC) was in the chair and following members were present for the meeting:


Prof. M. G. Bhat, Prof. S. B. Pharakute, Col. D. D. Daarke, Prof. S. S. Yevale, Prof. A. B. Ingole, Prof. B. B. Gite, Prof. A. N. Adapanawar, Prof. R. B. Bajare, Dr. Daljeet Kaur, Dr. D. K. Kamat, Mr. S. N. Kamat, Mr. Prajwal Deshmukh, Mr. Nitin Kudale, Mr. Shridhar Katti, Mr. Nivedit Mujumdar, Mr. Jeevan Singh and Prof. S. S. Kulkarni (IQAC Coordinator).

Following points were discussed and finalized in the meeting:

1. The NIRF format and details to be submitted therein were discussed thoroughly and finalized for all departments.
2. The feedbacks of students' regarding teaching learning practice adopted by the Institute and the Exit Survey conducted for the passed out batches were analyzed, discussed and finalized.
3. The documental proofs in support of AQAR points under consideration were reviewed critically and it was suggested by AMC members to fulfill the shortfalls in it.
4. It was decided to enhance the social media exposure for integrating the efforts of various stakeholders to appraise, support and promote activities of different Student Cells of the Institute.
5. It was directed to establish Competitive Examination Preparation Cell for supporting aspiring students to prepare for such examinations.
6. It was advised to organize a National Conference / Poster Competition by one of the departments.
7. It was suggested to carry out compilation and analysis of employers' feedback.


Prof. S. S. Kulkarni
IQAC Coordinator


Dr. K. M. Gaikwad
Vice-Principal


Dr. K. P. Patil
Principal

Sinhgad Technical Education Society's
Sinhgad Academy of Engineering, Kondhwa (Bk), Pune-48

Internal Quality Assurance Cell

Minutes of Meeting

Date: 24/02/2020

Time: 11.00 am

Third meeting of AY 2019-20 Internal Quality Assurance Cell (IQAC) of Sinhgad Academy of Engineering, Pune was held on 24th February 2020 at 11.00 am in Conference Hall of the Institute.

Principal, Dr. K. P. Patil, (Chairman, IQAC) was in the chair and following members were present for the meeting:

Dr. K. M. Gaikwad, Dr. M. S. Gaikwad, Dr. S. D. Lokhande, Prof. A. N. Adapanawar, Dr. Daljeet Kaur, Dr. N. P. Dharmadhikari, Prof. B. B. Gite, Prof. R. B. Bajare, Prof. S. S. Yevale, Prof. A. B. Ingole, Dr. D. K. Kamat, Col. D. D. Darke, Mr. S. N. Kamat, Mr. Prajwal Deshmukh, Mr. Nitin Kudale, Mr. Shridhar Katti, Mr. Nivedit Mujumdar, Mr. Jeevan Singh, Prof. S. S. Kulkarni (IQAC coordinator)

IQAC coordinator presented report of last 3 months and based on that following suggestions were given in meeting.

1. Efforts should be increased to improve placements of final year students.
2. Efforts should be increased to improve students' internship with the help of Internshala.
3. Faculty Development Programmes based on current trends should be organized.
4. Workshops/seminars should be organized for students.
5. Students should be encouraged to file patents for their innovative projects.
6. Teachers to be encouraged to publish research papers in reputed conferences and journals notified by UGC.
7. Students' feedback about teaching learning process was presented in the meeting. IQAC committee reviewed the feedback and suggested to take corrective measures for the staff members whose feedback is below the set benchmark.
8. IQAC committee also reviewed the SPPU results of first term of academic year 2019-20 and suggested to maintain the incremental profile.



Prof. S. S. Kulkarni
IQAC Coordinator



Dr. K. M. Gaikwad
Vice-Principal



Dr. K. P. Patil
Principal

Sinhgad Technical Education Society's
Sinhgad Academy of Engineering, Kondhwa (Bk), Pune-48

Internal Quality Assurance Cell

Minutes of Meeting

Date: 05/06/2020

Time: 11.00 am

Fourth meeting of AY 2019-20 Internal Quality Assurance Cell (IQAC) of Sinhgad Academy of Engineering, Pune was held Online on 5th June 2020 at 2.00 pm.

Principal, Dr. K. P. Patil, (Chairman, IQAC) was in the chair and following members were present for the meeting:

Dr. K. M. Gaikwad, Dr. M. S. Gaikwad, Dr. S. D. Lokhande, Prof. A. N. Adapanawar, Dr. Daljeet Kaur, Dr. N. P. Dharmadhikari, Prof. B. B. Gite, Prof. R. B. Bajare, Prof. S. S. Yevale, Prof. A. B. Ingole, Dr. D. K. Kamat, Col. D. D. Darke, Mr. S. N. Kamat, Mr. Prajwal Deshmukh, Mr. Nitin Kudale, Mr. Shridhar Katti, Mr. Nivedit Mujumdar, Mr. Jeevan Singh, Prof. S. S. Kulkarni (IQAC coordinator)

IQAC coordinator presented report for AY 2019-20 and based on that following suggestions were given in the meeting.

1. Organise certificate courses for students.
2. Efforts should be enhanced by faculty members to get funding from various organisations like UGC, DST, AICTE, BCUD etc.
3. Faculties should undergo industrial/professional training in relevant field on larger scale.
4. Enhance the number of students undertaking field projects through Industry Institute Interaction Cell (IIIC).
5. Initiate linkages with institutions for sharing research facilities.
6. Initiate collaborative activities for research.
7. Apply for VLAB Nodal Centre from IIT for enhancement of Online Practical Exposure for various subjects to cope up with the pandemic situation.
8. Encourage all faculties for developing and using effective E-contents of their subjects.
9. Channelize a common, versatile platform for effective and uniform implementation of online teaching learning process.



Prof. S. S. Kulkarni
IQAC Coordinator



Dr. K. M. Gaikwad
Vice-Principal



Dr. K. P. Patil
Principal