

**Sinhgad Technical Education Society's
Sinhgad Academy of Engineering, Kondhwa (Bk), Pune-48**

Internal Quality Assurance Cell

Summary of Action Taken on the Decisions of IQAC Meetings for AY 2017-18

Meeting Date	Planned Activity	Action Taken
24/08/2017	Encourage faculty for research activities and funds.	A grant of 16.6 Lac is obtained as a Research and Development Project fund
	Organize FDP/Workshop for Staff and students.	Two state level and one Institutional level workshops are conducted
	Start NPTEL Local Chapter in the name of Institute.	Local chapter is formed in the name of Sinhgad Academy of Engineering
12/10/2017	Encourage faculties and students for online certification courses like NPTEL/IIT Spoken Tutorial.	Registrations are done by faculties and students in both NPTEL and IIT Spoken Tutorial
	Encourage EDC Coordinators of the institute to arrange activities for the students.	Two seminars were conducted by ED cell of the institute for students
	Encourage faculties to use innovative methods in teaching learning.	Different ICT tools were adopted for teaching learning by the faculties
16/01/2018	Encourage faculty to attend FDPs / Workshops / Conferences.	Faculty attended count is increased for FDPs / Workshops
	AMCAT / QALR, VAP to be arranged for students.	AMCAT / QALR, VAP is arranged for students.
	Faculties are informed to complete K-Point video recording at the earliest so that students can access	All subject teachers recorded videos of their respective subjects on time and made available to everyone.
23/04/2018	SWOC analysis to be carried out by IQAC coordinator and HoDs.	SWOC analysis is carried out by IQAC coordinator along with HOD

Meeting Date	Planned Activity	Action Taken
23/04/2018	Plan of action for the next academic year 2018-19 to be prepared.	Action plan for the next academic year 2018-19 is prepared.



Dr. K. P. Patil
Principal