

Sinhgad Technical Education Society's

SINHGAD INSTITUTE OF TECHNOLOGY

(Affiliated to SPPU, Pune and Approved by, AICTE, New Delhi. NAAC Accredited)

Gat No. 309/310, Kusgaon (Bk), off Mumbai -Pune, Expressway.

Lonavala, Pune, 410401, Website: www.sinhgad.edu

Minutes of IQAC Meeting held on 13th July 2018

Following member were present for the meeting

Sr. No.	Name of the Member	Designation
1.	Dr. M.S. Gaikwad, Principal	Chairman
2.	Prof. M.G. Bhat, Dean Engineering (STES)	Management Representative
3.	Prof. S.B. Pharkute	
4.	Dr. Dilip S. More ADYPCOE Pune	Member
5.	Mr.Kaustubh Bhadbhade, Persistent, Pune	Member
6.	Mr. Yogesh Topale HR Cognizant Pune	Member
7.	Mr. S.M. Gaikwad, HOD (Mech)	Member
8.	Dr. S.D. Babar, HOD (Comp)	Member
9.	Dr. V.V. Deotare, HOD (E&TC)	Member
10.	Dr. T.J.Parvat, HOD (I.T.)	Member
11.	Dr. A.A. Kalage, HOD (Elect.)	Member
12.	Dr. P. S. Patil, HOD (App.Sci. Deptt)	Member
13.	Mr. N.V. Lakal, Dean R & D	Member
14.	Mr. Yogesh Jadhav & Shedole S.M., T & P Officers	Member
15.	Mr. S.L.Mhetre, CEO	Member
16.	Mrs. A.S.Deshmukh Faculty (App. Sci. Deptt)	Member
17.	Dr. Geetika Narang, Faculty Comp Deptt	Member
18.	Mr. R.V. Babar, Faculty E&TC Deptt.	Member
19.	Mrs. Pallavi Ahire, Faculty IT Deptt	Member
20.	Mr. M.N.Kalgunde, Faculty Elect. Deptt.	Member
21.	Mr. Pravin Pandit, Librarian	Member
22.	Mr. D.R.Mali, Office Admin. Staff	Member
23.	Mr. K.P. Gangadhara , Mr. & Mrs Patekar	Nominee of Parents
24.	Mr. Vipul Madhani	Nominee of Alumni
25.	Miss. Muskan Dusad, B.E. Comp	Student's Representative
26.	Mr. Kunal Kishore, B.E.E&TC	
27.	Mr. Vijay Soni, S.E. Mech	
28.	Dr. D.D. Chaudhary, Vice-Principal	Coordinator

Following Points were discussed in the meeting:

- Vice Principal, Dr. D.D.Chaudhary welcomed all the guests to the meeting. He called upon the Chairman and Principal Dr. M.S. Gaikwad to address the panel and present a welcome speech.
- Dr.M.S.Gaikwad mentioned in his speech about the achievements of SIT in the last year, based on the suggestions which were given in the meeting held last year. He mentioned two remarkable points that, three teachers have completed their Ph.D. and seven patents have been registered overall. He also mentioned that keeping the same zeal, enthusiasm and hard work, we will come to the expectations of the corporate world. Also, He has pointed that, last meeting was very much meaningful and useful since the positive results observed from 'Student Mentorship' and 'Shadow placement activity', which were discussed in the meeting.
- Dr. D. D. Chaudhary then briefed about the overview of the functioning of SIT. He mentioned the short term and long term goals, which include holistic development of students and developing strong industry institute relationship respectively. He also mentioned the various elements of enrichment which are the pillars of SIT. These are VAP, STP, Faculty development programme, Teacher Guardian scheme and so on. He ended with mentioning the training and placement details
- After this, discussion started with all the office bearers for the IQAC to attain its sole purpose.
- Prof. M.G. Bhat , Dean Engineering (STES) mentioned his views in following points:
 - He appreciated the presentation of Dr. D. D. Chaudhary. He mentioned that, most of the things were taken care of in the presentation. He suggested at few points the quantification would have been appreciated.
 - Additional focus should be given on outcome based learning and project based learning in which faculty should take efforts.
 - New NACC format should be consider as guideline for improvement.
 - Research Projects/Publications should boost in future.
 - Faculty should focus on Consultancy work.

- Prof. S. B. Pharkute mentioned the following points
 - He congratulated to Dr. M.S.Gaikwad and his team for achieving good results.
 - He also mentioned that placement data should be stated in terms of total eligible students and total students selected.
 - Data related to students who are into higher education and entrepreneurship should also be mentioned in the presentation.
 - He mentioned data should be mentioned related to number of workshop and paper published.
 - He suggested, to study the new pattern of NAAC and NBA and prepare for NAAC – 2021.

- Mr. Kaustubh Bhadbhade, form Persistent, discussed following points,
 - It is important to change the mindsets of students as well as faculty members.
 - He also said that “teach students how to think”. Listening is 70% part of communication. Students need to be taught about how to ask questions.
 - He talked about four kinds of students – job oriented, higher education oriented, research oriented and others who just want a degree in hand. Level of institution can be raised when each of these set of students is treated separately.
 - Also, communication should be perfected, not only english but communication as a whole. Faculty should act as a catalyst in the growth of the students.
 - Suggestion scheme should be there for new implementation.
 - In Mock interview, videos can be created so that student can learn themselves from their mistakes

- Dr. Dilip S. More from ADYPCOE Pune mentioned following points
 - Feedback must be taken twice a semester
 - In TG scheme try to generate innovative ideas
 - Collaborate with more organizations, sign MOU with these institutes which will help in placements.
 - Categories students so that placement ratio will increase.
 - To improve placement contact parents and relatives of students so as to enhance the industry level interaction.
 - Alumni network should be use for more internship and sponsor project.
 - For consultancy small companies should be targeted.

- Every faculty should write for BCUD proposal.
 - Green audit should be there.
 - Goals should be high. At least 25 patents should be the target for coming year.
- Mr. Yogesh Topale HR Cognizant AMC, presented his views on following points:
 - He congratulated SIT team for good result and R&D work
 - He mentioned following points are important for placement:
 - The resume should be very strong as it is the first impression, in resume explain projects with tech stack and skills.
 - Communication plays a very important role in interview, since the person in front has only thirty minutes to judge you.
 - Learning ability and flexibility of students is very important because technology changes every now and then.
 - Students should be given awareness of current industry trends.
 - Student should do some certification also
 - There should be bench mark for result.
- Mr. K.P. Gangadhara, Parent representative from Tata power mentioned following points
 - He said QCF can be implemented in SIT for improvement
 - Mentioned about his concern whether his child is doing good or not.
 - He also mentioned about keeping the quality assurance session for communication enhancement.
- Mrs. Patekar, Parent representative mentioned following points
 - Appreciated efforts of faculty, LG scheme, Viva, Internal assessment program.
 - She mentioned college timing should be reduce in evening so that students can do more practice at home.
 - Yoga and meditation classes should be there.
- Mr. Vipul Madani Alumni Representative, shared his views on following points:
 - Students should learn industry standards
 - He mentioned his willingness to provide internship and projects to students
- Student Representative Miss. Muskan gave her thanks to institute for providing various opportunities.

- Mr. Yogesh Jadhav, TPO mentioned the placement details, which stated 273 placements, 38 companies in pipeline, 36 new companies added. Core companies for various departments EnTC – 72, Computer – 92, Mechanical – 63, Electrical – 19, 13 companies with salary package of more than 5 lakhs. We are taking initiative in employment enhancement activities. We have also initiated GATE coaching classes. In this three toppers from every branch will get free coaching. We have also focused on shadow placement in which same placement procedure is followed for SE and TE as of BE. He said we have placement APP. He asked for a suggestion for skills mismatch in students.
- Mr. N.V. Lakal said that, improvement to be done in patents will set the goals higher. He mentioned in last year we have grant of Rs 18, 20,000/-.
- At the end, Dr. M.S.Gaikwad thanks to panel and mentioned that we will follow suggestion step by step. And will try to keep more IQAC meeting every year.
- Dr. D.D.Chaudhary also thanks to panel and mentioned required documents will be mailed to members and request to Prof. Lakal for vote of Thanks.
- The Meeting ends with vote of thanks by Prof. Lakal to all members of panel and given assurance to work on suggestion given by panel.





Dr. D.D.Chaudhary,
IQAC Coordinator



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Minutes of IQAC Meeting held on 2nd April 2018

Following members were present for the meeting:

Sr. No.	Name of the Member	Designation	Contact No.
1	Dr. M.S. Gaikwad, Principal	Chairman	9552569864
2	Prof. M.G. Bhat, Dean Engineering (STES)	Management Representative	9881056852
3	Prof S.B. Pharkute	Representative	9850039354
3.	Mr. S.M. Gaikwad, HOD (Mech)	Member	9321003912
4.	Dr. S.D. Babar, HOD (Comp)	Member	9881383933
5	Dr. V.V. Deotare, HOD (E&TC)	Member	7588191750
6.	Dr. T.J.Parvat, HOD (I.T.)	Member	9881920029
7.	Dr. A.A. Kalage, HOD (Elect.)	Member	8605033245
8.	Dr. P. S. Patil, HOD (App.Sci. Deptt)	Member	9420107701
9.	Mr. N.V. Lakal, Dean R & D	Member	9820804509
10.	Mr. Yogesh Jadhav, T & P Officer	Member	8308816115
11.	Mrs. Pallavi Ahire Faculty IT Deptt	Member	9422533123
12.	Mr. Pravin Pandit, Librarian	Member	9890888240
13	Dr. D.D. Chaudhary, Vice-Principal	Coordinator	9372810161

Following Points were discussed in the meeting:

- Vice Principal, Dr. D. D. Chaudhary welcomed all the guests of the meeting, and presented IQAC college report.
- All Dept. Heads Presented their IQAC report.
- Prof. M. G. Bhat, Dean Engineering (STES) mentioned his views in following points:
 - He appreciated the presentation of Dr. D. D. Chaudhary, he mentioned most things were taken care of in the presentation but the presentation was lacking in mentioning the number of figures that is quantification of figures was not done.
 - Should more focus on PEO's and their outcome.
 - Lack of data related to extra curriculum activities.
 - Achievements were missing.
 - Faculty publication is very important and only Scopus/SCI index or UGC approved journal should be consider.
 - Faculty member should be motivated for NPTEL courses and other Industrial training,
- Prof. S. B. Pharkute mentioned the following points
 - He mentioned the need of merging IQAC with AMC.
 - IQAC report should be made quarterly.
 - He suggested to start preparing for NBA and for NAAC – 2021.
 - Information related to MoU should be mention and how many active MoUs are there that should also be mention.
- At the end, Dr. M. S. Gaikwad thanks to panel and mentioned that will follow suggestion step by step. and will try to keep 3-4 IQAC meeting every year.
- Dr. D. D. Chaudhary also thanks to panel.